STATE OF WEST VIRGINIA
FY2022 CONSOLIDATED ANNUAL ACTION PLAN

SUBSTANTIAL AMENDMENT 1
DRAFT

WEST VIRGINIA COMMUNITY ADVANCEMENT AND DEVELOPMENT | WEST VIRGINIA HOUSING DEVELOPMENT FUND

Executive Summary

SUBSTANTIAL AMENDMENT 1: THIS AMENDMENT WILL INCREASE THE CDBG FUNDING CAP FOR INFRASTRUCTURE (STORMWATER, WATER, WASTEWATER PROJECTS) FROM $2,000,000 TO $5,000,000. THIS MODIFICATION IS BEING MADE DUE TO THE ELEVATED COSTS OF CONSTRUCTION MATERIALS AND SUPPLIES. AS THIS AMENDMENT IS A CHANGE TO CDBG METHOD OF DISTRIBUTION (AP-30), IT IS CONSIDERED A SUBSTANTIAL AMENDMENT AND REQUIRES A 30-DAY COMMENT PERIOD.

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The State of West Virginia's 2022 Action Plan is part of the Five-Year Consolidated Plan covering 20-2024. The Consolidated Plan and Annual Action Plan are required by the U.S. Department of Housing and Urban Development (HUD) as a prerequisite to receive funding through the following programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Housing Trust Fund (HTF), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). Pursuant to the authority by the State of West Virginia's Governor, Jim Justice, the West Virginia Department of Economic Development (WVDED) and West Virginia Housing Development Fund (WVHDF) will administer the above referenced federal funds on behalf of the State. The CDBG, ESG and HOPWA programs are administered by the WVDED through the West Virginia Community Advancement and Development Office (WVCAD). The WVHDF administers HOME and HTF funded programs. The WVDEDWDED serves as the lead agency for the State's Consolidated and Annual Action Plan. These State agencies have collaborated in the preparation of the annual Action Plan for program year 2022, beginning July 1, 2022 through June 30, 2023. As guided by 24 CFR Part 91, the Annual Action Plan contains all required sections, priorities, and general strategies to allow for the implementation of the programs contained in this plan. It establishes goals for meeting priority needs over the next program year and reflects past performance. Additional documents related to the Annual Action Plan are submitted under the Grantee's Unique Appendices as required. These documents include the Update to the Analysis of Fair Housing Impediments and all supporting material, as well as documents related to public input derived through the Citizen Participation Plan (CPP).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The federal statutes governing the programs identified above identify three basic goals by which HUD evaluates performance under the plan:

- Provide decent affordable housing
- Create suitable living environments
- Create economic opportunities

Following these three basic goals, activities and projects funded by the programs included in this plan focus on the following objectives:

- Increase multifamily rental housing for extremely low to moderate income persons.
- Support housing stability efforts by providers in the Continuum of Cares to assure special needs persons can access services and housing.
- Support the development of viable infrastructure systems (such as water, sewer, and storm water) and the development of improved sidewalks and streets to enhance living conditions and bolster economic development.
- Improve quality of life by enhancing public facilities and eliminating factors that affect environmental quality or public health.
- Improve quality of life by enhancing public facilities and eliminating factors that affect environmental quality or public health through activities such as mitigating blighted and abandoned properties, supporting the remediation of brownfield sites, and enhancing parks and recreational facilities.
- Develop local strategies through community planning to support improved living environments and strengthen economic and community development.
- Promote fair housing to educate low to moderate income citizens about their rights to available and accessible housing.

Outcomes include increasing the affordability, accessibility, and availability of the services and activities listed above to low- and moderate-income residents of the state, as well as improving the ability of communities to sustain necessary functions and become more resilient in the face of natural and economic disturbances and shocks.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The WVDED and WVHDF and their respective U.S. Department of Housing and Urban Development (HUD) programs have made progress towards meeting housing, community development, and homelessness needs in West Virginia during the first year of the 2020-2024 Consolidated Plan. Both organizations will continue to address the ongoing needs identified in the 2020-2024 Consolidated Plan and earlier in the Executive Summary. Over previous years, the demand for funding exceeded the amount of funds available in programs. Projects were selected and implemented to assist in the development of viable communities in low- to moderate-income areas throughout the State. Each investment of program funding helped to develop decent affordable housing, create a suitable living environment, and/or promote expanded economic opportunities.

CDBG/CDBG-CV:

Fiscal Year 2021 presented continued challenges due to the Coronavirus (COVID-19) Pandemic. State of West Virginia staff worked fully or partially remotely with limited capacity, many municipalities and county commissions continued toto only perform basic and essential activities, and several organizations were still unable to conduct business as usual. Though most CDBG-funded projects have resumed activity, several are still halted or delayed due to supply shortages, inflated materials costs, and labor shortages. During the FY2021 program year, the State of West Virginia completed 11 Public Facilities (water and sewer) projects, benefiting approximately 12,286 individuals throughout the state. In FY2021 the State also awarded approximately $13.7M in CDBG funds to 19 new CDBG. Of those projects, 1 is a Park improvements project, 2 are Expansion/Development projects, 8 Demolition projects, and 8 Water/Sewer/Stormwater projects. Currently, West Virginia Community Advancement and Development (WVCAD) staff are in the process of reviewing all FY2021 CDBG Project Application submissions and expect award announcements to be made by the end of the fiscal year. It should also be noted that the WVCAD Office held two additional rounds of CDBG-CV applications in FY2021 and awarded $6,556,372.76 of CDBG-CARES Act funds. WVCAD is currently evaluating applications submitted in a fourth round of Community Development Block Grant – CARES ACT funding. As required, all awards were made were for eligible activities that prevented, prepared for, or responded to coronavirus.

ESG:

The start of fiscal year 2021 began much like the previous, a State thrust into the midst of a raging global pandemic with seemingly no end in sight. Even with the release of various vaccines and the growing number of prioritized demographics within West Virginia being vaccinated, it was still mostly unattainable by those experiencing homelessness and those working closely with them providing direct services. Even though this most vulnerable population, many with pre-existing conditions and comorbidities putting them at highest risk of contracting the virus was not first in line, a number of county health departments worked with emergency shelters and supportive service providers to make the vaccine readily available to both those experiencing homelessness and staff members of a number of our ESG funded programs.

ESG Progress

With the increase in infections and vaccinations alike, so too did the number of funding resources increase for housing and rental assistance for very low- to moderate income levels. Funds initially prioritized by the State's ESG-CV subrecipients for Rapid Re-housing and Homelessness Prevention largely went untouched as many providers applied less restrictive funding options to assist individuals and families experiencing homelessness and those households at risk of homelessness either find or remain in housing.

WVDED immediately saw a need to redirect subrecipient organizations' planned use of this most critical funding to other COVID response, preparation, and preventative measures and allowable activities within the grant program in order to not only increase utilization and spending of the $12.8 million award, but also to begin to invest in those activities rarely a provider would have the fiscal resources or capacity to do on their own.

Many subrecipients operating emergency shelters began projects geared toward preventing the spread of COVID including the acquisition of germ resistant materials such as paint and flooring, installation of sanitizing lights and quick exchange air systems, the addition of touchless keyless entry systems, and more importantly enacting measures to provide for more non-congregate shelter options such as reworking existing facility layouts and the utilization of hotels/motels to house those at greatest risk, may have been exposed, or have produced a positive test result.

Those funded organizations conducting RRH and HP activities also adapted to the current environment and availability of ESG funds by utilization of new flexibilities and waivers, such as landlord incentives, to more quickly move individuals and families from the street or shelters into the best option of non-congregate living, their own home. This resulted in an increase in bed capacity within the State's shelter network providing the opportunity for not only easier non-congregate options within facilities, but also resulted in lowered barriers to access previously resulting from greater numbers in many areas needing shelter than the number of beds available.

FY 2020 had shelters and supportive service facilities shuttering doors and mass quarantining on sight due to a possible of confirmed COVID exposure or outbreak, but the subsequent year had far less the number of facilities affected. Providers seemed to become better prepared, equipped, and trained to prevent, prepare, and respond to the virus. Along with the increase in funding opportunity through ESG-CV, the State had six new programs operating ESG for the first time, five of which funded for emergency shelter or taking advantage of hotels/motels when shelter was not readily available, while all six offered some degree of Street Outreach. This allowed for not only an increase in the number of organizations utilizing ESG-CV funding to assist in the housing effort, but also led to an increase in the number and

speed of movement of individuals and families from living on the street to finding permanent housing options as a final destination.

HOPWA Progress

While the focus of many health and supportive service providers was directed at the response to COVID, yet another virus was increasing in size and impact threatening the health and safety of those individuals and families that were unsheltered. Two of the largest cities in the State, Charleston and Huntington, both with HIV IDU (intravenous drug use) clusters designated by the Centers for Disease Control and Protection (CDC), had providers struggling to locate and/or fund critical health, supportive service and housing resources available to adequately respond to this growing health hazard. While testing for COVID was a priority at this time, the testing for HIV among the homeless population within the State came to a grinding halt due to the risk of exposure to COVID by those administering the tests.

It was out of this need for additional resources, supportive services, and housing options that a collaborative effort was made by the WVDED and two of its HOPWA projects sponsors in participating in the FY2020 HOPWA competitive grant process. Even though the proposal was not ultimately selected for funding, much of the $16 million in committed leveraged resources would still be made available to both organizations in their efforts to respond to these clusters. In spite of the unknown number of HIV IDU individuals or how far the clusters have extended to other areas within the State, the HOPWA program continued to operate in assisting those households with an individual that has received a positive diagnosis finding housing and supportive services necessary to stay safe and sheltered during the pandemic.

While there was much change in the environment of COVID from FY2020 to FY2021, the HOPWA program in West Virginia too saw change. Through the 2021 program year project proposal and selection process, a new agency would become the project sponsor for HOPWA in the five northernmost counties, also known as the Northern Panhandle.

With HUD's Office of HIV/AIDS Housing's (OHH) growing focus toward modernization of the grant program and a more holistic approach in serving HOPWA eligible clients, the newly selected project sponsor had many of the existing qualities and offerings mirroring that focus. Pre-existing barriers to accessing the program were lowered with the new project sponsor in place and the numbers of those HOPWA eligible individuals and households grew in direct response. This refreshed approach to HOPWA made by this organization and the pairing of the Ryan White program's available resources and staff resulted in improved and increased wraparound services more closely resembling the vision of OHH.

HOME ÿ HTF Progress

For Fiscal Year 2021, 7-1-20 through 6-30-21, HOME and HTF funds were committed to projects to increase the supply of safe, decent, sanitary affordable housing throughout the state. During FY 21, $4,654,500 of HOME funds were committed to seven projects, which encompassed 43 HOME-assisted

units. Moreover, $4,498,568 of HTF funds were committed to four projects, which encompassed 46 HTF-assisted units.

In addition, $689,848 of HOME Operating Expense Grant funds were committed to ten certified CHDOs to maintain or build their capacities to implement current or anticipated CHDO eligible activities or to fill operating budget shortfalls, as permitted by the HOME Waiver.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In developing the FY2022 Annual Action Plan, the WVDED and WVHDF followed the State's Citizen Participation Plan and conducted 3 virtual public hearings. To promote productive public hearings, the WVDED and WVHDF targeted and encouraged participation from a broad range of state and federal agencies, local governments, regional councils of government, Continuum(s)of Care, businesses, community and faith based groups, regional planning and development councils (RPDCs). The draft Annual Action Plan was published on the WVCAD and WVHDF websites and was widely distributed via email and in hard copies as outlined in the plan upon request. The State encouraged all citizens to participate in the planning process. Accommodations were made for non-English speaking persons and persons with mobility, visual, or hearing impairments as needed.

As required by the State of West Virginia Citizen Participation Plan (CPP), 3 virtual public hearings were publicized at least 14 days in advance in six major newspapers across the State, website postings, and distribution through email. A copy of the draft plan was emailed to each of the State's Regional Planning and Development Councils. The three virtual public hearings were conducted prior to the submission of the Annual Action Plan and were held on April 12th, 13th, and 14th, 2022.Each hearing provided an opportunity to obtain citizens' views about housing, homelessness, public facilities and services and non-housing community development needs in the State as directed by the citizen participation plan. The public was also invited to participate and to submit written comments to the plan within a comment period which began on April 1st and concluded on April 30th, 2022.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

WVDED and WVHDF will administer the previously referenced federal programs on behalf of the State of West Virginia, with the WVDED acting as the lead agency for the State's Consolidated and Annual Action Plan.

All activities funded will address one of the three primary objectives of providing decent affordable housing, creating economic opportunities, and/or creating suitable living environments, which will provide an outcome of availability, accessibility, affordability, and/or sustainability.

In developing the Action Plan, the WVDED and WVHDF followed the State's Citizen Participation Plan and consulted with a broad range of state and federal agencies, local governments, regional councils of government, Continuum(s)of Care, businesses, community and faith based groups, , , agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, regional planning and development councils (RPDCs) and emergency management agencies. The draft plan was available on the West Virginia Department of Economic Development's website, circulated via email, and six virtual public hearings were held to foster public participation. Written comments received during this process and all comments were considered during the development of the FY2022 Annual Action Plan.

PR-05 Lead & Responsible Agencies - 91.300(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WEST VIRGINIA	West Virginia Division of Economic Development
HOPWA Administrator	WEST VIRGINIA	West Virginia Division of Economic Development
HOME Administrator	WEST VIRGINIA	West Virginia Housing Development Fund
ESG Administrator	WEST VIRGINIA	West Virginia Division of Economic Development
	WEST VIRGINIA	West Virginia Housing Development Fund

Table 1 – Responsible Agencies

Narrative

The CDBG, ESG, and HOPWA programs will be administered by the West Virginia Community Advancement and Development Office (WVCAD) a division of the West Virginia Department of Economic Development. The HOME Investment Partnerships and Housing Trust Fund will be administered by the WVHDF.

Consolidated Plan Public Contact Information

Two separate agencies -- the West Virginia Department of Economic Development and the West Virginia Housing Development Fund -- administer the five key programs included in the HUD Consolidated and Annual Action Plan. Each agency organized and implemented planning activities to include key contacts in the development of the plan. The West Virginia Department of Economic Development, West Virginia Department of Economic Development is the lead agency and administers the CDBG, ESG and HOPWA programs as detailed in the Consolidated Plan. The HOME Investment Partnerships and Housing Trust Fund will be administered by the West Virginia Housing Development Fund.

AP-10 Consultation - 91.110, 91.300(b); 91.315(l)

1. Introduction

The State of West Virginia works annually with a variety of individuals and organizations to identify gaps in services and identify solutions to such gaps. To supplement this ongoing stakeholder engagement, the State conducted3 public hearings and made the draft 2022 Annual Action Plan available for comment as guided by the Citizen Participation Plan. The draft plan was also posted to the West Virginia Community Advancement and Development (WVCAD) webpage at the following address: https://www.wvcad.org/resources.

As required by the Citizen Participation Plan, the partner agencies (WVDED and WVHDF) distributed information about the planning process and sought to engage involvement from a wide constituency, including participation from low- and moderate-income persons, organizations that serve vulnerable segments of the population, related constituent groups, individuals living in slum and blighted areas, and in areas where CDBG, HOME, HTF, ESG and HOPWA funds are used. In addition, the State provided a copy of the draft plan to the 11 Regional Planning and Development Councils. The Regional Councils represent the cities and counties within a specific geographic area and encourage a regional approach to community and economic development initiatives. Realizing that many issues transcend city and county boundaries, the Regional Councils are comprised of representatives from each unit of local government.

Provide a concise summary of the state's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies

Due to the collaborative nature of COVID response by organizations, government agencies and health providers, coordination of available resources and supportive services began to increase and strengthen. WVDED encouraged funded organizations to work closely with their local health departments, government entities, and health providers to provide for a better coordinated and stronger response to the virus within their communities. Though the threat and impact of COVID is far less than what it was in FY20, coordination continued into FY21 among not only public and assisted housing providers, but also between governmental health, mental, health and service agencies.

Varying incentives tied to COVID response offered to public and assisted housing providers have brought many landlords previously denying access to their housing by those experiencing homelessness back to the table and in once again working with funded housing providers in their initiatives to end homelessness for many more households than would have previously been accomplished with this incentive.

Also during the initial months of the pandemic emergence, weekly phone calls were led by WVDED housing staff with participation from the four WV Continuums of Care, the WV DHHR - Health and

Safety, and the Bureau for Children and Families. Out of this initial effort to provide updates, share best practices, and discuss available resources was born a continued coordination of services and partnerships not only in the response effort to COVID, but also in the regular service and housing offerings to those individuals and families experiencing homelessness or at-risk of homelessness by these governmental health, mental health, and service agencies. Partnerships the WVDED continues to support and foster when the opportunity arises to connect the organizations whenever possible.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

CoC strategic plans to end homelessness are reviewed annually by WVDED. Staff working directly with ESG review the plans to address the needs of those experiencing homelessness, including the chronically homeless, families with children, veterans, unaccompanied youth, and additional special populations to better improve their own coordination with not only each CoC but also those organizations participating in the CoC's efforts to support their strategic plans. This in turn results in WVDED producing an ESG funded State network of agencies dedicating efforts in servicing these eligible individuals and families more closely aligned to that of their respective CoC.

Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The State works very closely with each Continuum of Care and actively participates in their steering efforts regarding service provisions to the homeless population. Through this practice, invaluable information is obtained regarding the needs of each CoC and the counties they serve, existing challenges, and more. This all aids WVDED in the allocation of ESG funds paired with the review and recommendation piece produced by all CoC's for each organization within their continuum applying for ESG funding.

The strategic plans of each CoC are not only considered when developing performance standards and assessing adequate outcomes of projects and activities funded by the grant program, but are also integrated into the process of assessing and selecting those organizations to be funded within each Continuum. As the geographic, demographic, and socioeconomic makeup varies greatly from county to county and CoC to CoC, this calls for an approach that is localized and based on funding allocations, proposed activities, and organizational efforts not only supporting the CoCs' strategic plans but also has the capacity to work very closely to address homelessness in a fashion based upon such localized considerations. Additionally, outputs and outcomes are assessed through the review of each organization's annual CAPER report submission.

WVDED actively serves on the statewide HMIS steering committee with one representative on the board. It is through this participation and partnership that policies and procedures for the operation and administration of HMIS activities are decided upon by the committee as a whole for a more coordinated effort at entry and intake procedures throughout the State among all CoCs.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Region I Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
2	**Agency/Group/Organization**	Region II Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
3	**Agency/Group/Organization**	Region III Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
4	**Agency/Group/Organization**	Region IV Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders

	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
5	**Agency/Group/Organization**	Mid-Ohio Valley Regional Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.

6	**Agency/Group/Organization**	Region VI Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
7	**Agency/Group/Organization**	Region VII Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
8	**Agency/Group/Organization**	Region VIII Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
9	**Agency/Group/Organization**	Region 9 Planning & Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders

	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
10	**Agency/Group/Organization**	Belomar Regional Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.

11	**Agency/Group/Organization**	Region XI Planning and Development Council
	Agency/Group/Organization Type	Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WVDED works closely with the State's 11 Regional Planning Development Councils in the administration of the CDBG program. Consultations throughout the year included training events, administrative meetings, phone conferences, and frequent communication with project teams, which include units of local government. This cooperative relationship is ongoing and collaborative, resulting in constant feedback for effective program design and administration.
13	**Agency/Group/Organization**	West Virginia Human Rights Commission
	Agency/Group/Organization Type	Services - Housing Services - Victims Other government - State
	What section of the Plan was addressed by Consultation?	Civil Rights Advocate
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coordination of the State Analysis of Impediments to Fair Housing and the Assessment of Fair Housing. Discussion of partnerships for events and training.
14	**Agency/Group/Organization**	WEST VIRGINIA HOUSING DEVELOPMENT FUND
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Housing Finance Agency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coordination of the State Analysis of Impediments to Fair Housing and the Assessment of Fair Housing. Promotion of events related to Fair Housing.
15	**Agency/Group/Organization**	Cabell Huntington Wayne Continuum of Care
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	? Consultation took place in early fall via Google Meet, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in Huntington-Cabell and how it will impact homeless services and individuals by streamlining and targeting high acuity individuals for housing efforts.
16	**Agency/Group/Organization**	Kanawha Valley Collective (KVC)
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in early fall via Google Meet, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in the Kanawha Valley and surrounding counties, including how it will impact homeless services by streamlining and targeting high acuity individuals for housing efforts.
17	**Agency/Group/Organization**	Northern Panhandle Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in early fall via Google Meet, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in the Northern Panhandle and how it will impact homeless services by streamlining and targeting high acuity individuals for housing efforts.
18	**Agency/Group/Organization**	WV Balance of State Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in early fall, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in the Balance of State and greater West Virginia, including how it will impact homeless services by streamlining and targeting high acuity individuals for housing efforts.
19	**Agency/Group/Organization**	WV Department of Health and Human Resources
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Health Agency Child Welfare Agency Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in mid fall via Google Meet, discussing the ongoing efforts to improve the identification of persons experiencing homelessness and their risk to the pandemic COVID-19 virus. Specific conversations surrounded the implementation of coordinated entry systems in the Balance of State and greater West Virginia, including how it will impact homeless services by streamlining and targeting high acuity individuals for housing efforts. Further discussions occurred on the subgrantee process DHHR now has with the Balance of State and how coordinated entry ties into this.
20	**Agency/Group/Organization**	Community Networks, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in late fall via Google Meet, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in the Eastern Panhandle and how it will impact homeless services and individuals by streamlining and targeting high acuity individuals for housing efforts.

21	**Agency/Group/Organization**	Southwestern Community Action Council
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation took place in late winter in-person, discussing the ongoing efforts to improve the identification of persons experiencing homelessness. Specific conversations surrounded the implementation of coordinated entry systems in Mason County/Point-Pleasant and how it will impact homeless services and individuals by streamlining and targeting high acuity individuals for housing efforts, as well as the impact of the opioid epidemic on shelter operations.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no agencies not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	WV Balance of State CoC	The Strategic Plan and the CoC both strive to reduce an individual's time homeless, reduce recidivism, expedite housing placement via Coordinated Entry, and spearhead the Housing First approach through the State's shelter system.
Continuum of Care Strategic Plans	Kanawha Valley Collective CoC/Northern Panhandle CoC/Cabell-Huntington-Wayne CoC	The Strategic Plan and the CoC both strive to reduce an individual's time homeless, reduce recidivism, expedite housing placement via Coordinated Entry, and spearhead the Housing First approach through the State's shelter system.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Cabell-Huntington-Wayne Continuum of Care has a partnership with the local health department that informs them of complaints against any unit regarding lead. This is the only active partnership with state or local health or child welfare agencies that monitor a master list of housing units containing lead. However, subrecipients complete the required lead inspection to assure that families are not being placed in buildings/units with lead. Subrecipients, should they encounter a unit with lead, records such and removes said units from availability within their agency. The State will work with each CoC to coordinate a partnership moving forward that monitors such information. Each of the other CoCs work in varying degrees with the local health departments and the WV Department of Health and Human Resources to ensure participants are connected to housing and at the same time directed to those supportive service programs necessary to maintain self-sufficiency and stability.

In addition to the required assessment, record keeping and education, some subrecipients have additional procedures in place regarding lead identification and associated actions. Some subrecipients test students for EBLL when entering the Head Start Program and track within that program. Others work with clients who have reported lead poisoning and their healthcare providers and report incidents of lead poisoning to the WV Bureau of Public Health for tracking.

Please note, the State of West Virginia does not allow for revitalization areas. This being the case, the State did not consult with low-income persons living in revitalization areas. Additionally, the State is unaware of local designations of slum and blighted areas until an application is submtted for CDBG funds.

AP-12 Participation - 91.115, 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The State of West Virginia 2022 Action Plan was developed with public input as per the Citizen Participation Plan. The 2022 draft plan was published on the WVCAD website on April 1st, 2022 and was distributed via email and provided via paper copy as requested. An executive summary of the draft plan was sent to the State's 11 RPDCs to circulate to the mayors and county commissions in each region. A complete copy of the draft Con Plan was placed in each of the RPDC offices, and a public notice of its availability for review and comment was published in newspapers of general local circulations.

The WVDED and WVHDF hosted 3 virtual public hearings to aid in the development of the FY2022 Annual Action Plan and to review the draft FY2022 Annual Action Plan. These hearings also provided an opportunity for in-depth discussion of specific local needs as they relate to each program.

The following virtual public hearings were scheduled to review the FY2022 Annual Action Plan:

FY2022 AAP Public Hearing #1

Tuesday April 12th, 2022

5:30PM-6:30PM

Registration: http://tiny.cc/FY2022AAP

FY2022 AAP Public Hearing #2

Wednesday April 13th, 2022

11:30AM-12:30PM

Registration: http://tiny.cc/FY2022AAP

FY2022 AAP Public Hearing #3

Thursday April 14th, 2022

3:00PM-4:00PM

Registration: http://tiny.cc/FY2022AAP

A 30-day public comment period was provided for review and consultation following the availability of the plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing #1 was held virtually on April 12th, 2022.	Three comments were received in response to the Action Plan Public Hearings. One comment received was regarding the use of CDBG funds for Fair Housing activities and Housing Counseling. The second comment received was for the State to increase Administrative fees for projects to 20%, add ADA improvements to public faculties, allow the completion of 504 Plans to be an eligible predevelopment costs, and to provide additional trainings. The third set of comments received regarded the HOME program	All comments were received by the appropriate agency. WVCAD responded to questions related to the CDBG programs and the WVHDF responded to questions regarding the HOME program.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing #2 was held virtually on April 13th, 2022.	Three comments were received in response to the Action Plan Public Hearings. One comment received was regarding the use of CDBG funds for Fair Housing activities and Housing Counseling. The second comment received was for the State to increase Administrative fees for projects to 20%, add ADA improvements to public faculties, allow the completion of 504 Plans to be an eligible predevelopment costs, and to provide additional trainings. The third set of comments received regarded the HOME program	All comments were received by the appropriate agency. WVCAD responded to questions related to the CDBG programs and the WVHDF responded to questions regarding the HOME program.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing #3 was held on April 14th, 2022.	Three comments were received in response to the Action Plan Public Hearings. One comment received was regarding the use of CDBG funds for Fair Housing activities and Housing Counseling. The second comment received was for the State to increase Administrative fees for projects to 20%, add ADA improvements to public faculties, allow the completion of 504 Plans to be an eligible predevelopment costs, and to provide additional trainings. The third set of comments received regarded the HOME program	All comments were received by the appropriate agency. WVCAD responded to questions related to the CDBG programs and the WVHDF responded to questions regarding the HOME program.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in the Charleston Gazette on 3/27/2022.	None.	N/A.	
5	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in the Register Herald on 3/27/2022.	None.	N/A.	
6	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in the Herald-Dispatch on 3/27/2022.	None.	N/A.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in the Journal News on 3/27/2022.	None.	N/A.	
8	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in The Intelligencer on 3/27/2022.	None.	N/A.	
9	Newspaper Ad	Non-targeted/broad community	An ad concerning the FY 2022 draft annual action plan and virtual public hearings was placed in the Dominion Post on 3/27/2022.	None.	N/A.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
18	Distribution of Draft Plan	Consultation with Regional Planning and Development Councils (RPDCs)	The draft plan was provided to each of the State's Regional Planning and Development Council on 4/1/2022. The State requests that a copy is available in each office for public review as requested. Agency personnel are also asked to review the plan and provide comments and suggestions regarding local needs.	None.	N/A.	
19	Internet Outreach	Non-targeted/broad community	The 2022 Annual Action Plan draft was available on the WVDED website for public review and comment. Additionally, notice of all public hearings was on the WVDED website.	None.	N/A.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.320(c)(1,2)

Introduction

This plan is prepared as a collaborative effort of two agencies: The West Virginia Department of Economic Development (WVDED) is responsible for the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS (HOPWA) programs. The West Virginia Housing Development Fund is responsible for the Home Investment Partnerships (HOME) and the Housing Trust Fund (HTF) programs.

The following table displays the anticipated resources to be allocated to the State of West Virginia broken down by program type. Projections are made for FY 2022 and the remaining two years of the Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	14,252,696.00	0.00	0.00	14,252,696.00	28,505,392.00	All CDBG funds will be available for Infrastructure, Public Facilities, Mitigated blighted property, Fair Housing, Community Planning, Technical assistance, and administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	5,831,141.00	1,700,000.00	0.00	7,531,141.00	12,799,288.00	HOME funds will be used for acquisition, multifamily rental new construction, multifamily rental rehab, to increase the capacity of CHDOs, and administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	698,124.00	0.00	0.00	698,124.00	1,396,248.00	All HOPWA funds will be available for the uses listed in this chart. Funding will also be used for administration of the HOPWA program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	1,670,508.00	0.00	0.00	1,670,508.00	3,341,016.00	All ESG funds will be available for the uses listed in this chart. Funding will also be used for administration of the ESG program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HTF	public - federal	Acquisition Admin and Planning Homebuyer assistance Multifamily rental new construction Multifamily rental rehab New construction for ownership	2,982,433.00	10.00	0.00	2,982,443.00	6,017,587.00	HTF funds will be used for acquisition, new construction, and/or rehabilitation of multifamily residential rental affordable housing, and administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Other	public - federal	Admin and Planning Economic Development Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership	0.00	0.00	0.00	0.00	62,025,104.00	CDBG-DR funds will be used towards the uses listed in this chart.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The State of West Virginia will utilize multiple sources of state, federal, local, and private funds to address the needs identified in this action plan.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

To facilitate the development of adequate infrastructure systems, identified as a priority of the CDBG program, local governments may utilize publicly owned land for planned infrastructure improvements which benefit the community. Examples may include existing or acquired property that will serve as the location of a water treatment facility or wastewater treatment facility. In certain circumstances, new utility lines may be constructed in existing rights of way or through an existing easement. Local governments may also acquire property as needed for the provision of adequate water and wastewater facilities and distribution systems.

Additionally, CDBG funds may be used to pay for the cost of identifying the property to be acquired, appraisals, the preparation of legal documents, and other costs associated with acquisition required to complete a CDBG project. Such expenses qualify under the area benefit category for infrastructure projects that serve a primarily residential area consisting of residents who are at least 51% low- and moderate-income persons.

Discussion

The WVHDF HTF Program anticipated the use of the HUD HTF award and leveraged funds to successfully implement all aspects of the HTF Program.

The Emergency Solutions Grant (ESG) requires a dollar-for-dollar MATCH requirement from all potential service providers. Prior to being selected as a recipient of ESG funding, candidates must declare their capacity by providing an itemized list of pledged MATCH, as is eligible under § 576.201. If awarded, ESG providers will submit their progress in meeting their MATCH requirement each month when submitting monthly expenditures for reimbursement by the State. At the end of a program year, State compliance will measure (a) if MATCH requirements are met (b) if MATCH expended was eligible and falls under the initially declared MATCH, and (c) review fiscal documentation relevant to verification. ESG recipients that do not meet their declared MATCH by the end of a program year face the possibility of recaptured funding or future funding penalties due to the inability to meet capacity for the grant.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives – 91.320(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HOME- Expand Affordable Housing Opportunities	2020	2024	Affordable Housing	Statewide	Affordable Housing Opportunities (HOME)	HOME: $6,498,027.00	Rental units constructed: 25 Household Housing Unit Rental units rehabilitated: 25 Household Housing Unit
2	HTF-Expand Affordable Housing Opportunities	2020	2024	Affordable Housing	Statewide	Affordable Housing Opportunities (HTF)	HTF: $2,684,200.00	Rental units constructed: 20 Household Housing Unit Rental units rehabilitated: 20 Household Housing Unit
3	Increase the capacity of CHDOs	2020	2024	HOME CHDO Operating Expense Grant	Statewide	Affordable Housing Opportunities (HOME)	HOME: $280,000.00	Other: 6 Other
4	Rental Assistance and Services for the Homeless	2020	2024	Homeless	Statewide	Homeless Assistance	ESG: $1,586,982.60	Tenant-based rental assistance / Rapid Rehousing: 250 Households Assisted Homeless Person Overnight Shelter: 1500 Persons Assisted Homelessness Prevention: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Housing and Services for Persons with HIV/AIDS	2020	2024	Non-Homeless Special Needs	Statewide	Non-Homeless Special Needs	HOPWA: $677,180.28	Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted HIV/AIDS Housing Operations: 7 Household Housing Unit
6	Develop Basic Infrastructure	2020	2024	Non-Housing Community Development		Basic Infrastructure	CDBG: $10,725,117.00	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1500 Households Assisted
7	Improve Public Facilities-Parks and Recreation	2020	2024	Non-Housing Community Development		Public Facilities-Parks and Recreation	CDBG: $500,000.00	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 300 Households Assisted
8	Mitigate Blighted and Abandoned Properties	2020	2024	Non-Housing Community Development		Blighted and abandoned properties	CDBG: $2,000,000.00	Brownfield acres remediated: 20 Acre Buildings Demolished: 100 Buildings
9	Promote Fair Housing	2020	2024	Fair Housing		Public Service-Fair Housing	CDBG: $.00	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
10	Support Community Planning	2020	2024	Non-Housing Community Development		Community Planning	CDBG: $500,000.00	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	CDBG-DR	2020	2024	Affordable Housing Homeless Non-Housing Community Development		Affordable Housing Opportunities (HOME) Blighted and abandoned properties Economic Development	CDBG-DR: $149,875,000.00	Other: 0 Other
12	Technical Assistance	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Statewide	Basic Infrastructure Public Facilities-Parks and Recreation Blighted and abandoned properties Community Planning Economic Development	CDBG: $142,526.00	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Administration	2020	2024		Statewide	Affordable Housing Opportunities (HOME) Affordable Housing Opportunities (HTF) Homeless Assistance Non-Homeless Special Needs Basic Infrastructure Public Facilities-Parks and Recreation Blighted and abandoned properties Public Service-Fair Housing Community Planning Economic Development	CDBG: $385,053.00 HOPWA: $20,943.72 HOME: $753,114.00 ESG: $83,525.40 HTF: $298,243.00	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	HOME- Expand Affordable Housing Opportunities
	Goal Description	HOME: It is estimated that $6,498,027 of the HOME award allocated to the State of West Virginia, which includes the estimated $1,530,000 Program Income, will be allocated to Expand Affordable Housing Opportunities in order to increase the supply of affordable housing through acquisition, new construction and/or rehabilitation.
2	**Goal Name**	HTF-Expand Affordable Housing Opportunities
	Goal Description	HTF: It is estimated that $2,684,200 of the HTF award allocated to the State of West Virginia, which includes the estimated $10 Program Income, will be allocated to Expand Affordable Housing Opportunities in order to increase the supply of affordable housing through acquisition, new construction and/or rehabilitation.
3	**Goal Name**	Increase the capacity of CHDOs
	Goal Description	It is estimated that $280,000 of the HOME award allocated to the State of West Virginia will be allocated to CHDO Operating Expense Grant Program in order to provide funds for operating expenses for certified 6 CHDOs to maintain or build capacity to implement current or anticipated CHDO eligible activities.
4	**Goal Name**	Rental Assistance and Services for the Homeless
	Goal Description	Through coordination with the Continuums of Care, West Virginia will address the housing needs of the homeless and provide necessary supportive services to help them attain stability. The driving force behind homelessness is often economic/and/or social problems. Subsidies and assistance for housing development programs can help many very low and low-income households overcome their housing problems. However, for the homeless population with little to no income, physical or mental health problems, and/or a variety of addiction problems, housing may often be a secondary issue. While continuing to provide shelter and housing programs for the homeless, WV's goal will be to address the economic and social problems as the primary causes and aid the households in their quest for stability. The best way to accomplish this is to coordinate with the Continuums of Care to best identify the needs of the homeless in their regions.

5	**Goal Name**	Housing and Services for Persons with HIV/AIDS
	Goal Description	Provide the necessary rental assistance for persons suffering with HIV/AIDS to be able to find affordable housing. While specific use of HOPWA funds is driven by regionally identified needs, there is a broad need for affordable, accessible housing for low-income families affected by HIV disease. Short term rent, mortgage, and utility payments and tenant based rental assistance are the most needed services. Other services needed are permanent housing placement, supportive services- case management, and resource identification.
6	**Goal Name**	Develop Basic Infrastructure
	Goal Description	To provide reliable and clean water, wastewater, and storm water systems to their communities as well as sidewalks, streetscapes, and ADA curb cuts. These investments will improve the quality of life for low- and moderate-income residents and promote better public health through the provision of clean water and the efficient collection of wastewater. Basic water and sewer infrastructure provide a necessary foundation for economic development since all industrial and manufacturing processes rely upon an adequate and reliable supply of water. Similarly, the development and upkeep of efficient wastewater systems mitigates pollution in streams which in turn spurs the development of businesses based on outdoor recreation and tourism. The current funding of water, sewer and storm water projects has led to further need for sidewalks. This need is a result of projects obstructing pedestrian mobility and reducing suitable living environments. This new activity under already prioritized infrastructure improvements will increase ADA accessibility and fair housing adherence to applicable laws governing the HUD programs.
7	**Goal Name**	Improve Public Facilities-Parks and Recreation
	Goal Description	To increase access to public parks, playgrounds, and recreational facilities. Projects that increase and improve open areas for conservation purposes will also be considered.

8	**Goal Name**	Mitigate Blighted and Abandoned Properties
	Goal Description	To address and mitigate blighted and abandoned properties in their communities. Blighted and abandoned properties can include vacant residential and non-residential buildings, unused lots that attract trash and debris, and abandoned industrial properties with suspected environmental contamination (also known as brownfields). WVDED CAD will prioritize projects that involve clearance and demolition activities and cleanup of contaminated sites (brownfields). Mitigating blighted and abandoned buildings increases public safety, improves the attractiveness of communities, strengthens the likelihood of attracting businesses to a community, and promotes the reuse of vacant properties for redevelopment.
9	**Goal Name**	Promote Fair Housing
	Goal Description	To promote and provide education on Fair Housing throughout the State of West Virginia.
10	**Goal Name**	Support Community Planning
	Goal Description	Support for planning activities focusing on basic infrastructure, public park and recreational facilities, blighted and abandoned properties, and economic and community development.

11	**Goal Name**	CDBG-DR
	Goal Description	The State of West Virginia was awarded $149,875,000 in CDBG-DR funds due to the flooding in June 2016. The CDBG-DR budget is as follows: • Housing Restoration Program - $82,389,250 • Rental Assistance Program - $6,500,000 • Hazard Mitigation Grant Program Match - $11,450,000 • Bridge HOME Program - $7,280,000 • Restore Riverview Onsite Project - $1,000,000 Restore Riverview Offsite Project - $4,712,000 • RISE WV Clearance and Demo - $5,875,000Multifamily Rental Housing Program - $5,875,000RISE WV Economic Development Program - $12,500,000Planning -$4,800,000State Administration - $7,493,750 Please note, this allocation of CDBG-DR funding will only be used in counties impacted by the flooding in June 2016. The CDBG-DR Plan may be viewed at https://wvfloodrecovery.com/
12	**Goal Name**	Technical Assistance
	Goal Description	State Technical Assistance for the CDBG Program
13	**Goal Name**	Administration
	Goal Description	Administration of CDBG, HOME, HTF, ESG, HOPWA Programs

AP-25 Allocation Priorities – 91.320(d)

Introduction:

The Annual Action Plan executive summary located at ES-05 is prepared in compliance with 24 CFR 570.91.320(b). The AP-25 is to outline the State's method of distributing funds to local governments and organizations to carry out activities (or activities to be undertaken by the State) using funds that are expected to be received under formula allocations and other HUD assistance received during the program year, including program income.

These funds are expected to be made available to address the housing-related needs and non-housing community development needs described in the strategies, priority needs, and objectives section of the five-year consolidated plan. As required by 91.320, the State of West Virginia will submit this FY2022 Consolidated Action Plan on or before the due date of May 15, 2022.

Funding Allocation Priorities

	HOME-Expand Affordable Housing Opportunities (%)	HTF-Expand Affordable Housing Opportunities (%)	Increase the capacity of CHDOs (%)	Rental Assistance and Services for the Homeless (%)	Housing and Services for Persons with HIV/AIDS (%)	Develop Basic Infrastructure (%)	Improve Public Facilities-Parks and Recreation (%)	Mitigate Blighted and Abandoned Properties (%)	Promote Fair Housing (%)	Support Community Planning (%)	CDBG-DR (%)	Technical Assistance (%)	A
CDBG	0	0	0	0	0	77	3	14	0	3	0	1	
HOME	86	0	4	0	0	0	0	0	0	0	0	0	
HOPWA	0	0	0	0	97	0	0	0	0	0	0	0	
ESG	0	0	0	95	0	0	0	0	0	0	0	0	
HTF	0	90	0	0	0	0	0	0	0	0	0	0	
Other CDBG-DR	0	0	0	0	0	0	0	0	0	0	100	0	

Table 7 – Funding Allocation Priorities

Reason for Allocation Priorities

HOME: It is estimated that $4,387,355 of the HOME award allocated to the State of West Virginia and the estimated $1,530,000 of HOME Program Income will be allocated to Expand Affordable Housing Opportunities in order to increase the supply of affordable housing through acquisition, new construction and/or rehabilitation. It is estimated that $250,000 of the HOME award allocated to the State of West Virginia will be allocated to CHDO Operating Expense Grant Program in order to provide funds for operating expenses for certified CHDOs to maintain or build capacity to implement current or anticipated CHDO eligible activities.

HTF: It is estimated that $2,791,695 of the HTF award allocated to the State of West Virginia and the estimated $10 of the HTF Program Income will be allocated to Expand Affordable Housing Opportunities in order to increase the supply of affordable housing through acquisition, new construction and/or rehabilitation.

ESG: Under ESG federal regulations, no more than 60% of all funding be used for the Street Outreach and Emergency Shelter activities. Through direct consultations with each of the Continuums of Care and the currently funded organizations through ESG within the state, it has been established that priority funding be given for grantees providing Rapid Re-housing and Homeless Prevention.

HOPWA: Distribution of the estimated HOPWA award in West Virginia for fiscal year 2021 will use the fiscal year 2020 funding allocation (a combination of the number of living HIV/AIDS cases, service utilization data, and demonstrated need) as a baseline.

CDBG: Per the 2020-2024 West Virginia 5-Year ConPlan Assessment, the development of Public Infrastructure (water, sewer, and storm water) continues to be the greatest priority need for the CDBG funding for the State of West Virginia. Realizing that reliable infrastructure forms the foundation for other opportunities, the State will continue to invest CDBG funds to develop suitable living conditions and create an environment conducive to future community & economic development.

During PY2021, WVDED realized that during the current funding of water, sewer and storm water projects have led to further need for sidewalks improvement which would include ADA curb cuts. This need is a result of projects obstructing pedestrian mobility with a negative impact of reducing suitable living environments. Furthermore, this new activity under already prioritized infrastructure improvements will increase ADA accessibility and fair housing adherence to applicable laws governing the HUD programs.

During several consultations and focus groups, the State was informed of the growing concern regarding abandoned and dilapidated structures. In response to this, the State of West Virginia will also prioritize CDBG funds to address this need. Blighted and abandoned properties can include vacant residential and non-residential buildings, unused lots that attract trash and debris, and abandoned industrial properties with suspected environmental contamination (also known as brownfields). WVDED CAD will prioritize projects that involve clearance and demolition activities and cleanup of contaminated sites (brownfields).

The State will prioritize CDBG funds to increase access to public parks, playgrounds, and recreational facilities. Such activities enhance the quality of life in low-income communities, increase access to facilities for healthy living, and improve the attractiveness of communities.

Lastly, the State will prioritize CDBG funds to support community planning. Funding for community planning grants will aid in the development of clear strategies for addressing a communities' greatest community development needs.

How will the proposed distribution of funds will address the priority needs and specific objectives described in the Consolidated Plan?

HOME Rental Program: Will receive approximately 70% of the HOME award (estimated $3,612,355) and HOME Program Income (estimated $1,530,000) to provide funds for nonprofit and for-profit developers to increase the supply of affordable rental units through acquisition, new construction and/or rehabilitation. It is estimated that 46 families will be served from the HOME Rental Program.

CHDO Rental Program: Will receive no less than 15% of the HOME award (estimated $775,000) to provide CHDOs funds to increase the supply of affordable rental units through acquisition, new construction and/or rehabilitation. It is estimated that 4 qualified families in the State will be served from the CHDO Program.

CHDO Operating Expense Grant Program: Will receive no more than 5% of the HOME award (estimated $250,000) and will provide grant funds for certified CHDOs to maintain or build capacity to implement current or anticipated CHDO eligible projects. It is estimated that 5 certified CHDOs will benefit from this program.

HOME Administration: Will receive 10% of the HOME award (estimated $515,261) and 10% of HOME Program Income, which will be used by the WVHDF to administer HOME.

HTF Rental: Will receive 90% of the HTF award (estimated $2,791,695) and will provide funds for nonprofit and for-profit developers to increase the supply of affordable rental units through acquisition, new construction and/or rehabilitation. It is estimated that 40 families will be served from the HTF Rental Program.

HTF Administration: Will receive 10% of the HTF award (estimated $300,000) and 10% of HTF Program Income, which will be used by the WVHDF to administer HTF.

ESG: It is the goal of the WVDED to disperse funds throughout the entirety of the state ensuring that all funding components of ESG are available throughout.

HOPWA: WVDED continues to keep providers and the coverage area of each consistent to prevent any confusion or service gaps for individuals currently receiving HOPWA funds, and to assist organizations in the ability to plan adequately and serve their HIV/AIDS population continuously

without interruption. The estimated HOPWA award of $623,490 for the upcoming year was applied across all the entire state using the funding distribution noted above.

AP-30 Methods of Distribution – 91.320(d)&(k)

Introduction:

The methods of distribution identify the process each State HUD-funded program will follow to distribute funds. The CDBG funds development of communities within the State's strategy is based upon the consolidated plan, and the identification of local priorities for investments that are consistent with the objectives of the program. The method of distribution is designed to permit flexibility in the utilization of other sources of funding and timing of investment decisions. A proposed 2021 CDBG program budget is provided within this document. The State will adjust allocation amounts as necessary within each category to align with demonstrated needs and to ensure that all CDBG funding is allocated in an efficient and timely manner. Funds not obligated at the end of each CDBG funding cycle, and/or recaptured funds, will be returned to an available status and may be used to fund applications in other eligible categories.

Distribution Methods

Table 8 - Distribution Methods by State Program

1	**State Program Name:**	CDBG-DR
	Funding Sources:	CDBG-DR
	Describe the state program addressed by the Method of Distribution.	The CDBG-DR Action Plan outlines the Method of Distribution and may be viewed at https://wvfloodrecovery.com/.

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	See above.
	If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)	See above.
	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	See above.

	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	See above.
	Describe how resources will be allocated among funding categories.	See above.
	Describe threshold factors and grant size limits.	See above.

	What are the outcome measures expected as a result of the method of distribution?	See above.
2	**State Program Name:**	Community Development Block Grant (CDBG)
	Funding Sources:	CDBG

	Describe the state program addressed by the Method of Distribution.	All CDBG funds will be awarded on a competitive basis through at an open application process annually. Additional application cycles will be held on an as needed basis. The WVDED will notify all eleven of the state's Regional Planning and Development Councils (RPDCs)when the grant application period is open. The RPDCs will forward the notice on to their regional member governments (municipalities and counties). The WVDED will also make all application guidelines and materials available on its website at www.wvcad.org/resources and will make the application available upon request. Applications are reviewed by WVDED staff and recommendations are made to the Governor, who approves the recommendations and announces awards. In the interest of timely distribution and expenditure of funds, WVDED reserves the right to conduct a supplemental open competition for applications in a program year if it determines that the first open competition did not result in an adequate pool of projects that are ready-to-proceed. The WVDED will notify all eleven of the state's Regional Planning and Development Councils (RPDCs) when the supplemental grant application period is open. The RPDCs will forward the notice on to their regional member governments (municipalities and counties). The WVDED will also make all application guidelines and materials available on its website at www.wvcad.org/resources and will make the application available upon request. Applications will be reviewed by WVDED staff and recommendations made to the Governor, who will approve the recommendations and announce awards. Applications for community/project planning will be accepted year-round. All other project applications will only be accepted during the announced open grant application period or the supplemental open grant application period (if necessary).

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	All Application Review: All applications determined to be eligible and meet a national objective will be reviewed for funding. To the extent applicable, criteria to be considered during the review will include: a) National objective and percent of low- and moderate-income persons served, b) the relationship to CDBG program design objectives, c) the public health, environmental, and economic development benefits of the project, d) the degree to which the project will correct identified deficiencies or achieve compliance with required standards, e) the cost effectiveness of the project, f) the availability of secured matching funds for the project, g) match (not required) but scored with additional points h) cost effectiveness i) the degree to which the project achieves state, regional, and local planning goals, j) the readiness of the project to proceed k) Resiliency measures incorporated in the project l) In quantitative terms, the proposed outcomes and accomplishments the project is to achieve m) open grants, other requests from the same area n) applicant's capacity to administer and implement the project. o) Appalachian Regional Commission (ARC) distressed designation

	If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)	CDBG application, instruction forms and the CDBG Implementation Manual are available on WVDED's website at https://wvcad.org/infrastructure/community-development-block-grant. The application and instruction forms provide a comprehensive review of application procedures, criteria for eligibility, applicable federal and state regulations, and details regarding the CDBG program design. Recipients may also contact the office for a paper or electronic copy. Revisions and/or additions to this manual will be updated and made available on the (WVDED) website at http://wvcad.org/resources.
	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	Not applicable.
	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	Not applicable.

	Describe how resources will be allocated among funding categories.	Priority will be placed on project applications that focus on the following categories: water, sewer, storm water, sidewalk, streetscape, ADA cut outs, public facilities-parks and recreation, blighted and abandoned properties, brownfields, and community/project planning. Basic Infrastructure (water, sewer, storm water, sidewalks, streetscapes, and ADA curb cuts: $11,071,761, Public Facilities-Parks and Recreation: $500,000, Blighted and Abandoned Properties and Brownfields: $2,000,000, Community Planning: $500,00. The allocations specified above are estimates. WVDED reserves the right to adjust the allocations between the categories above based upon the actual number of applications received, amounts requested by applicants, and the readiness to proceed of the applications that are submitted.
	Describe threshold factors and grant size limits.	Water, sewer, and storm water projects have an award limit of **$5,000,000**. Matching funds are not required. Sidewalk, streetscape, and ADA curb cut projects have an award limit of $500,000. Matching funds are not required. Public facilities—parks and recreation, mitigating abandoned and blighted buildings, and planning projects have an award limit of $500,000. Matching funds are not required. Public Facilities –have an award limit of $1,000,000. Matching funds are not required. Brownfields projects have an award limit of $1,000,000. Matching funds are not required. Planning grants (non-) have an award limit of $500,000. No match is required for planning grants.
	What are the outcome measures expected as a result of the method of distribution?	The following outcome measures are expected to be achieved during the 2020 Program Year: LMI Households Benefit from Basic Infrastructure: 1000 Households. Sidewalk and Streetscape Benefit: 500 households. Improved Public Facilities-Parks and Recreation (Other than LMI Household) Benefit: 300 Households. Buildings Demolished: 25 Buildings. Acres of Brownfield Remediated: 10 Acres.

3	**State Program Name:**	Emergency Solutions Grant (ESG)
	Funding Sources:	ESG
	Describe the state program addressed by the Method of Distribution.	Emergency Solutions Grant (ESG) is federal grant funding for the rehabilitation or conversion of buildings for use as emergency shelters for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance, HMIS and administration. The intent of ESG assistance is to rapidly transition program participants to stability, either through their own means or through public assistance, as appropriate. Funding provided under ESG is not intended to provide long-term support, nor will it be able to address all of the financial and supportive service needs of individuals and families. All activities are to be an important part of the process to finding stability and should provide a comprehensive approach to eradicating homelessness in West Virginia.

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	All Application Review: All applications determined to be eligible will be reviewed for funding. To the extent applicable, criteria to be considered during the review will include: a) ESG program proposal and estimation of homeless/at-risk of homelessness persons/households served, b) the relationship to ESG program design objectives, c) the Continuum of Care's review and recommendation of the applicant to successfully administer the grant program and how it supports the CoC Strategic Plan, d) the degree to which the project will address homelessness in the service area and how the applicant will use referrals and M.O.U.'s with partner organizations to assist in the accomplishment of applicant program goals, e) the cost effectiveness of each proposed program activity in comparison to the estimated number served, f) the availability of secured matching funds for the applicant's proposed program, g) the degree to which the project achieves state, regional, and local goals in providing stable and affordable housing and supportive services to homeless/at-risk of homelessness households, h) the readiness of the program to begin with awarded funds and the organizational and programmatic capacity to administer activities, i) the proposed outcomes and accomplishments the project is to achieve j) any open ESG awards, any past grant awards, in regard to monitoring findings, both programmatic and fiscal k) any past instances in which past awarded funding as been revoked or recaptured for reallocation

	If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)	Not applicable to the Emergency Solutions Grant program.
	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	The WV Development Office will accept applications from any non-profit 501(c)(3). Applicants should complete the ESG proposal and associated forms and attachments by submission to the WV Development Office by mail, or electronically to the current program manager in accordance with instructions outlined in the guidelines as posted at http://www.wvcad.org/emergency-solutions-grant Eligible activities include all activities listed in the interim rule. Emphasis will be placed on the Rapid Rehousing and Homelessness Prevention categories of the program with no more than 60% of the overall grant spent in Street Outreach and Emergency Shelter Activities. All applications will be reviewed for completeness and eligible activities. Then the applications will be evaluated based on a 205 point scale. Part of the evaluation is based on the participants' involvement in the CoC and knowledge of the programs or activities of the applicant and/or its vendors. No application will be funded with less than 75% of available points.
	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	Not applicable to the Emergency Solutions Grant program.

	Describe how resources will be allocated among funding categories.	In accordance with the Interim Rule of December 5, 2011, emphasis will be placed on the Rapid Re-housing and Homelessness Prevention categories of the program. As prescribed by the program regulations, no more than 60% of the grant award will be allocated to Street Outreach and Emergency Shelter Activities, with the remaining funding allocated to Rapid-Rehousing, Homeless Prevention, and HMIS categories, and no more than 7.5% spent on non-service related Administrative activities. In addition, despite the preference by some organizations to use the ESG funds for Homelessness Prevention rather than Rapid Re-housing, it is critical that certain subpopulations of households who are already homeless receive priority due to their vulnerability. Therefore, WV will give greater priority to applicants for Rapid Re-housing of those who are chronically homeless, homeless veterans, and/or homeless families and children. In attempting to keep with the US Interagency Council's request to use the majority of the ESG funding for rapid-rehousing, WV will seek to use at least 50% of its allocation of ESG funds for Rapid Rehousing and Homelessness Prevention (excluding administration and HMIS) for rapid re-housing but reserves the right to adjust this as the need becomes evident. To ensure that this goal is met, applicants requesting Rapid Re-housing funds will receive a priority. The WVDO understands that with WV's unique geographical and socioeconomic makeup of the state, it is understood that each agency has diverse and differing needs to serve the homeless population. It is in this regard that the WVDO does not attempt to dictate what eligible activities are to be used but instead let the organizations decide on what is best for their coverage areas.
	Describe threshold factors and grant size limits.	WV intends to make grant awards of no less than $10,000 and no more than $150,000 per applicant for the provision of the following ESG components: 1. Street Outreach 2. Emergency Shelter 3. Homelessness Prevention 4. Rapid Re-housing 5. Homeless Management Information System (HMIS) 6. Administration or any combination of components. Applicants must demonstrate that the proposed activities will meet all program requirements and be undertaken in a timely fashion.

	What are the outcome measures expected as a result of the method of distribution?	The expected outcomes for the 2020 ESG program is: • Shelter beds provided - 1500 persons • Rapid Rehousing - 250 persons Homelessness Prevention - 150 persons
4	**State Program Name:**	HOME
	Funding Sources:	HOME
	Describe the state program addressed by the Method of Distribution.	The projected use of funds reflects the strategy of the State's HOME funds to increase the supply of decent, safe, sanitary, and affordable housing. This strategy is based upon the consolidated plan, the identification of local priorities, and making commitments that are consistent with the objectives of the HOME Program. The method of distribution is designed so that the supply of decent, safe, sanitary, and affordable housing is increased providing funds that will allow for the acquisition, new construction, and/or rehabilitation of rental units; provide operating expense grants to CHDOs; and allow the State to administer the HOME Program in the entire State.

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	HOME Rental Program: The criteria to be considered during the review will include: Developer capacity, Fiscal soundness of developer(s), Continuous site control in the name of the ownership entity, Identification and commitment of other funding sources, Project feasibility, Examination of market conditions to ensure an adequate need, Number of assisted units, and Subsidy layering of federal funds. CHDO Rental Program: The criteria to be considered during the review will include: Developer capacity, Fiscal soundness of developer(s), Continuous site control in the name of the ownership entity, Identification and commitment of other funding sources, Project feasibility, Examination of market conditions to ensure an adequate need, Number of assisted units, and Subsidy layering of federal funds. CHDO Operating Expense Grant Program: As a result of HUD's approval, the criteria to be considered during the review will include: Need for Grant Program funds; Experience and qualifications of paid employees; and Timeliness and accuracy of past draw submissions.
	If only summary criteria were described, how can potential applicants access application manuals or other **state publications describing the application criteria? (CDBG only)**	Not applicable.

	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	Not applicable.
	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	Not applicable.
	Describe how resources will be allocated among funding categories.	1. HOME Rental Program: will provide funds for nonprofit and for-profit developers to increase the supply of affordable rental units through acquisition, new construction and/or rehabilitation. 2. CHDO Rental Program: will provide funds for CHDOs to increase the supply of affordable rental units through acquisition, new construction and/or rehabilitation. 3. CHDO Operating Expense Grant Program: will provide grant funds for certified CHDOs to maintain or build capacity. 4. Administration: will be used by the West Virginia Housing Development Fund in the administration of the HOME Program in the State.

	Describe threshold factors and grant size limits.	HOME Rental Program: Rental Program: funding is limited to the availability of funds as described in the annual RFP. Approximately 70% of the annual HOME award (estimated to be $3,612,355) will be available for the HOME Rental Program. Funding is limited to $800,000 per project unless WVHDF underwriting determines otherwise, and it must not exceed the HOME maximum per unit subsidy limits. CHDO Rental Program: funding is limited to the availability of funds as described in the RFP. Approximately 15% of the annual HOME award (estimated to be $775,000) will be available for the CHDO Rental Program. Funding is limited to $800,000 per project unless WVHDF underwriting determines otherwise, and it must not exceed the HOME maximum per unit subsidy limits. CHDO Operating Expense Grant Program: As a result of HUD's approval, funding is limited to no greater than 5% of the annual HOME award. $250,000 is allocated to the CHDO Operating Expense Grant for eligible CHDOs, those who are currently receiving CHDO Set-Aside funding for a specific project or expect to receive such funding with 24 months. Administration: As a result of HUD's approval, funding is limited to 10% of the HOME award, which is $515,261, and 10% of HOME program income.
	What are the outcome measures expected as a result of the method of distribution?	HOME Rental Program: as a result of the method of distribution, the outcome measure is 46 rental units. CHDO Rental Program: as a result of HUD's approval, the outcome measure is 4 rental units. CHDO Operating Expense Grant Program: the outcome measure is anticipated to provide operating expense grants to 5 CHDOs. Administration: as a result of HUD's approval, the outcome measure is to provide the WVHDF with the funds necessary to operate the HOME Program for the entire State.
5	**State Program Name:**	Housing Opportunity for Persons with AIDS

	Funding Sources:	HOPWA
	Describe the state program addressed by the Method of Distribution.	Housing Opportunities for Persons with AIDS (HOPWA) is federal grant funding dedicated to the housing needs of people living with HIV/AIDS for projects that benefit low-income persons living with HIV/AIDS and their families. Eligible activities include tenant-based rental assistance, short-term mortgage, rent, and utility payments, supportive services, housing information, relocation and stabilization, permanent housing placement, facilities operations and administration. The WVDED HOPWA program allocates funds on a formula basis to regional grantees. The formula to allocate these funds is primarily based on the number of persons living with HIV/AIDS in each region and the grantees expressed funding needs. Grantees will establish grant agreements or directly disperse funds based on the need for a full range of eligible housing activities. Each grantee has prioritized needs for its respective region through a formal process reflective of demographic and epidemiological differences that exist within the regions. The formula to allocate these funds is primarily based on the number of persons living with HIV/AIDS in each region. In order to maintain adequate flexibility in responding to local needs which may vary across the state, WVDED will not establish priorities by activity types. The grantee must demonstrate the intent and capacity to fulfill all program requirements.

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	All Application Review: All applications determined to be eligible will be reviewed for funding. To the extent applicable, criteria to be considered during the review will include: a) HOPWA program proposal and estimation of HIV/AIDS individuals and households served, b) the relationship to HOPWA program design objectives, c) the degree to which the project will assist HIV/AIDS individuals and households in the service area and how the applicant will use referrals and M.O.U.'s with partner organizations to assist in the accomplishment of applicant program goals, d) the cost effectiveness of each proposed program activity in comparison to the estimated number served, e) the proposed plan of the organization that includes their ability to subset funds by connecting them to additional supportive service and housing resources whereas HOPWA is a last resort funding use, f) the degree to which the project achieves state, regional, and local goals in providing stable and affordable housing and supportive services to HIV/AIDS individuals and their families, g) the readiness of the program to begin with awarded funds and the organizational and programmatic capacity to administer activities, h) the proposed outcomes and accomplishments the project is to achieve i) any open HOPWA awards, any past grant awards, in regard to monitoring findings, both programmatic and fiscal j) any past instances in which past awarded funding as been revoked or recaptured for reallocation

	If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)	Not applicable to the Housing Opportunities for Persons with AIDS program.
	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	Not applicable to the Housing Opportunities for Persons with AIDS program.

	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	The WV Development Office will accept applications from any non-profit 501(c)(3). Applicants should complete the HOPWA proposal and associated forms and attachments by submission to the WV Development Office by mail, or electronically to the current program manager in accordance with instructions outlined in the guidelines as posted at http://www.wvcad.org/housing-opportunities-for-persons-with-aids. All applications will be reviewed for completeness and eligible activities. Then the applications will be evaluated based on a 205-point scale. Part of the evaluation is based on the participants' involvement in the CoC and knowledge of the programs or activities of the applicant and/or its vendors. No application will be funded with less than 75% of available points. Grantees will disperse the funds based on the need for the full range of eligible activities: short term rent, mortgage, and utility payments; tenant based rental assistance; resource identification; permanent housing placement and supportive services.

	Describe how resources will be allocated among funding categories.	Each applicant provides a detailed response to the six areas delineated in the HOPWA program announcement listed below along with their Outcome measures. 1. Estimate the number and characteristics of eligible persons who will be served by the proposed activities. Provide a description of how their eligibility for participation in the program will be determined. 2. List the general locations and costs of the proposed activities. 3. Describe how the proposed activities will address urgent and supportive service needs (not currently addressed by available public and private resources) of eligible persons. Include a description of the public and private resources that are to be made available in connection with the proposed HOPWA-supported activities. 4. Describe the method used (outreach, referrals, existing shelter network) to inform eligible persons of housing assistance/services availability. Describe the process for selecting program participants. 5. Describe procedures that have been, or will be, implemented to ensure coordination of HOPWA assistance with state and local government agencies responsible for providing services to persons with AIDS or related diseases. Include, where applicable, a description of coordination efforts with Ryan White funded agencies. Describe how community-based, non-profit HIV/AIDS services organizations have been consulted and involved in the application planning process.
	Describe threshold factors and grant size limits.	Usage of HOPWA funding for grantees will be in proportion to the number of live HIV/AIDS cases in each respective region. Additionally, service utilization patterns have been factored into this distribution.

	What are the outcome measures expected as a result of the method of distribution?	Usage of HOPWA funding for grantees will be in proportion to the number of live HIV/AIDS cases in each respective region. Additionally, service utilization patterns have been factored into this distribution.
6	**State Program Name:**	Housing Trust Fund (HTF)
	Funding Sources:	HTF
	Describe the state program addressed by the Method of Distribution.	The projected use of funds reflects the strategy of the State's HTF funds to increase the supply of decent, safe, sanitary, and affordable housing for extremely low income and very low income populations. This strategy is based upon the consolidated plan, the identification of local priorities, and making commitments that are consistent with the objectives of the HTF Program. The method of distribution is designed so that (a) the supply of decent, safe, sanitary, and affordable housing is increased by providing funds that will allow for the acquisition, new construction, and/or rehabilitation of rental units for extremely low income and very low income populations in the State.

	Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	The criteria to be considered during the review will include: Developer capacity, Fiscal soundness of developer(s), Continuous site control in the name of the ownership entity, Identification and commitment of other funding sources, Project feasibility, Examination of market conditions to ensure an adequate need, Number of assisted units, Subsidy layering of federal funds, and The extent to which to project has Federal, State or local project-based rental assistance so rents are affordable to extremely low income and very low income populations in the State.
	If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)	Not applicable.
	Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)	Not applicable.

	Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	Not applicable.
	Describe how resources will be allocated among funding categories.	HTF Rental Program: will provide funds for nonprofit and for-profit developers for the development (acquisition, new construction, and/or rehabilitation) of rental housing for extremely low-income and very low-income populations in the State. 90% of the grant award (estimated $2,791,695) will be allocated to this funding category. Administration: will be used by the WVDHF in the administration of the HTF Program for the State. 10% of the grant award (estimated $300,000) will be allocated to this funding category.
	Describe threshold factors and grant size limits.	HTF Program: funding per award is limited to the availability of funds as described in the annual RFP and must comply with the maximum per unit subsidy limit. 90% of the annual HTF award (estimated to be $2,700,000) will be available for the HTF Rental Program. Funding is limited to $1,300,000 per project unless WVHDF underwriting determines otherwise, and it must not exceed the HTF maximum per unit subsidy limits. Administration: funding is limited to 10% (estimated to be $300,000) of the annual HTF allocation that the State receives.

	What are the outcome measures expected as a result of the method of distribution?	HTF Program: as a result of the method of distribution, the outcome measure is 40 rental units. Administration: as a result of the method of distribution, the outcome measure is to provide the state with the funds necessary to operating the HTF Program

Discussion:

Cost Overruns:

Requests for cost overruns may be submitted at any time during the year and considered without competition. Cost overruns cannot include an increase in the scope of the approved project unless it is clearly demonstrated that the new scope is required by regulatory agencies. In addition, cost overruns cannot bring a project's total above the funding ceiling established for the project type.

Cost Underruns:

The WVDED reserves the right to recapture all unexpended funds remaining upon project completion. If the total amount of the awarded project contract (or contracts) is less than the approved budget cost for construction, excess CDBG funds cannot be used to add items or activities or change the scope of the project unless additives were used in the bid document. All requests must have prior approval from the WVDED. Grant funds that remain available following a cost underrun or bid underrun is subject to recapture and may be prorated with other funding agencies.

Minimize Displacement:

Section 104(d) of Title I of the Housing and Community Development Act of 1974 contains requirements for a residential anti-displacement and relocation assistance plan. Each State recipient must adopt, make public, and certify to the State that it is following a "residential anti-displacement and relocation assistance plan." The Federal Register at 24 CFR, Part 570.488, sets forth relocation, displacement, replacement housing, and real property acquisition policies and requirements applicable to the State CDBG program.

Land Acquisition Requirements Prior to Bidding:

Subrecipient must obtain all land/rights-of-ways/easements prior to bidding the project and shall comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 42 USC 4601 – 4655, 49 CFR Part 24, 24 CFR Part 42, and 24 CFR 570.606.

AP-35 Projects – (Optional)

Introduction:

HOME

The HOME Program does not identify specific projects requiring HOME funds. However, the WVHDF HOME Department issues RFPs for nonprofit and for-profit developers to request HOME funds in order to develop a project. The WVHDF adheres to the Method of Distribution for the HOME program as mentioned in AP-30.

HTF

The HTF Program does not identify specific projects requiring HTF funds. The WVDHF HTF Program issues RPFs for nonprofit and for-profit developers to request HTF funds in order to develop a project. Please note, the WVHDF adheres to the Method of Distribution for the HTF program as noted in AP-30.

ESG

The ESG program does not identify specific projects to be funded in the 2021 Annual Action Plan. The WVDED uses the Method of Distribution mentioned above for the ESG Program and funds those projects that best meet the needs of their CoC and communities. Allocation priorities were decided through direct consultations with Continuums of Care and homeless service providers, annual PIT Count and HMIS data. The greatest need for funding allocation is Rapid Re-housing and Homelessness Prevention as expressed through the consultations conducted.

HOPWA

The HOPWA program does not identify specific projects to be funded in the 2021 Annual Action Plan. The WVDED uses the Method of Distribution mentioned above for the HOPWA Program and funds those projects that best meet the needs of their communities.

CDBG

Prior to the receipt of funds, the State must prepare a statement of community development objectives and projected use of funds. The projected use of funds shall consist of the method by which the State will distribute funds to units of general local government (UGLGs) to fulfill one of three national objectives. All funds will be used for projects which:

1. Benefit low- and moderate-income persons,

2. Aid in the prevention or elimination of slums and blight, or

3. Serve an urgent need.

Funds accruing to the CDBG program not obligated; prior appropriations; recaptured and reallocated funds; program income; or additional appropriations shall be added to either of the Community Development categories at the discretion of the Community Development Division.

Program Income is defined in 2 CFR 200.80 as gross income received by a unit of local government that was generated from the use of CDBG funds. If less than $25,000 is received in a single year, funds may be treated as miscellaneous income and will not be subject to program requirements. If $25,000 or more is received in a single year, funds will be treated as additional program funds and will be subject to all program requirements. This program income will be used to continue the same activity from which it was derived or be subject to recapture by the State.

#	Project Name

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Target Date	Estim and t that from activ
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AP-40 Section 108 Loan Guarantee – 91.320(k)(1)(ii)

Will the state help non-entitlement units of general local government to apply for Section 108 loan funds?

No

Available Grant Amounts

The State of West Virginia will not help non-entitlement units of general local government to applying for Section 108 Loans. Available grant amounts for Section 108 Loan Guarantee is $0.00.

Acceptance process of applications

Not applicable.

AP-45 Community Revitalization Strategies – 91.320(k)(1)(ii)

Will the state allow units of general local government to carry out community revitalization strategies?

No

State's Process and Criteria for approving local government revitalization strategies

Not applicable. The State will not allow units of general local government to carry out community revitalization strategies.

AP-50 Geographic Distribution – 91.320(f)

Description of the geographic areas of the state (including areas of low-income and minority concentration) where assistance will be directed

Investing across a large and diverse area is challenging; however, the WVDED and WVHDF continue to evaluate its methods of distribution to assure that funds for these critical programs (CDBG, ESG, HOPWA, HOME, HTF) meet the priority needs within West Virginia. Each program varies in its methods for fund distribution, but generally the WVDED gives priority to non-entitlement communities throughout the State. Each specific program is tailored to meet federal and program specific regulations and to best meet the needs specific to each target population.

The WVDED CDBG-DR program is intended to aid low-income West Virginians seeking assistance in the repair, replacement, or reconstruction of their homes damaged by the June 2016 Flood. All CDBG-DR funding will be used in the following counties: Clay, Fayette, Greenbrier, Jackson, Kanawha, Lincoln, Monroe, Nicholas, Pocahontas, Roane, Summers, Webster.

Geographic Distribution

Target Area	Percentage of Funds
Statewide	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

HOME and HTF:

The geographic areas in which an affordable housing project may receive direct HOME and/or HTF assistance includes all fifty-five counties in the State. The WVHDF conducts a Site Inspection for each proposed HOME or HTF project to confirm compliance with 24 CFR 92.202 and 24 CFR 93.150, respectively, in order to provide housing that is suitable from the standpoint of facilitating and furthering full compliance with the applicable provision of title VI of the Civil Rights Act of 1964, the Fair Housing Act, and promotes greater choice of housing opportunities. This review ensures compliance with 24 CFR 983.57(e) and notates the (i) adequacy of site; (ii) site conditions; and (iii) site standards.

The rationale for the entire State as the entire geographic priority area results from: The need for affordable housing, whether new construction or rehabilitation, exists for the State's fifty-five counties. Consequently, there are no Target Areas within the State receiving a percentage of HOME and/or HTF funds.

Because the State's significant affordable housing needs exceed the limited amount of HOME and HTF funding, the WVHDF equitably ranks proposed projects so that HOME and HTF funds are judiciously

awarded. Moreover, the WVHDF provides technical assistance and offers a reasonable, competitive developer fee to encourage developers to submit proposals that respond to the affordable housing needs throughout the State. All these features are used to encourage the submission of project applications so that HOME and HTF funds may be used to address communities needing affordable rental housing.

ESG:

Funds are distributed with the goal to cover every county in West Virginia while providing the full range of allowable activities available within the ESG grant program, leaving the grantees with the responsibility of addressing the needs of the underserved in their communities. Additional allocation priority information is part of the method of distribution which can be found in AP-30.

HOPWA:

Funds are distributed accordingly statewide based on living HIV/AIDS cases within each agency catchment area. HOPWA funding is typically allocated to the same regional grantees each year as they are trained to administer the program properly. Additional allocation priority information is part of the method of distribution which can be found in AP-30.

CDBG:

CDBG funding supports projects and activities in non-CDBG entitlement areas. As noted above, priority is given to project applications that are in “Distressed” or “At-Risk” counties as identified by the Appalachian Regional Commission (ARC). Priority is given to these counties as they are the most economically depressed counties with the greatest needs in the West Virginia. The three economic indicators used to measure economic distress include: three-year average unemployment rates, per capita market income, and poverty rates.

Below are the ARC-Designated Distressed Counties in West Virginia identified in Fiscal Year 2022:

Barbour

Boone
Braxton
Calhoun
Clay

Gilmer
Lincoln
Logan
McDowell

Mingo
Nicholas
Roane

Summers
Webster
Wetzel
Wirt
Wyoming

Below are the ARC-Designated At-Risk Counties in West Virginia identified in Fiscal Year 2022:

Fayette

Lewis
Mason
Mercer
Monroe
Pocahontas
Randolph
Ritchie
Tyler
Upshur
Wayne

Discussion

Obstacles to meeting underserved needs include:

- West Virginia housing costs exceed household income
- Significant quantity of substandard housing
- Absence of state resources for affordable housing
- Increased federal priority on community integration for disabled persons has highlighted a severe shortage in subsidized, affordable, and accessible housing
- Serious market decrease in the demand for tax exempt bonds has limited leveraging opportunities
- Rural challenges to providing homeless services
- Lack of or limited local, state, and federal resources for the development of necessary infrastructure
- Community development needs are greater than available funding
- Most communities statewide are utilizing infrastructure that is past its lifecycle.

- Lack of or limited local, state, and federal resources for the development of necessary infrastructure
- Community development needs are greater than available funding

Affordable Housing

AP-55 Affordable Housing – 24 CFR 91.320(g)

Introduction:

The State will focus its HOME Program resources on the following

(1) HOME Rental Program (estimated $3,612,355 HOME award and $1,530,000 Program Income) with loans to developers to increase the supply of affordable rental housing through acquisition, new construction and/or rehabilitation.

(2) CHDO Rental Program: No less than 15% of the State's annual HOME award (estimated $775,000) will be set-aside for CHDO developers to increase the supply of affordable rental housing through acquisition, new construction and/or rehabilitation.

(3) CHDO Operating Expense Grant Program: An estimated $250,000 (but no more than 5% of the State's annual HOME award) will be provided for operating expenses of certified CHDOs to maintain or build capacity to implement current or anticipated CHDO eligible activities.

The State's HOME Program is operated as a direct program. The WVHDF, the State-designated HOME participating jurisdiction, issues a permanent financing commitment for a project when all HOME conditions are met, and the State retains full control of the quality of the loans.

The State will focus its HTF Program resources on following:

(1) HTF Rental Program (estimated $2,791,695 HTF award and $10 Program Income with loans to developers to increase the supply of affordable rental housing through new construction, acquisition, and/or rehabilitation of rental housing units for extremely low- and very low-income populations.

The State's HTF Program (Program) is operated as a direct program. The WVHDF, the State-designated HTF Program administrator, issues a permanent financing commitment for a project when all Program conditions are met, and the State retains full control of the quality of the loans.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	40
Special-Needs	0
Total	40

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	20
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	40

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion:

The goals listed are in relation to HOME and HTF funding only. The limited HOME and HTF resources awarded by HUD to the State of West Virginia are insufficient to satisfactorily address all housing needs of the state. Therefore, the WVHDF will actively work with other groups, including nonprofit agencies, housing authorities, community development agencies, community action programs, other organizations, and for-profit developers to expand the supply of affordable housing in the State. Each of these agencies has the potential to provide the technical expertise to address the housing problems in their respective geographic areas. Moreover, the WVHDF seeks to leverage HOME and HTF with other investments in order to increase the supply of affordable housing in the State.

The WVHDF has established a CHDO and nonprofit agency Working Group to openly discuss methods of effectively addressing and meeting the needs of affordable housing for low-income families in various regions within the state.

AP-60 Public Housing - 24 CFR 91.320(j)

Introduction:

Public housing authorities are an important component of the state affordable rental housing delivery system. The public housing authorities provide subsidized rental housing units and tenant based rental assistance (certificates/vouchers) for low- and moderate-income households throughout the state. However, since local housing authorities are established by units of local government subject to state enabling legislation, neither the State nor the WVHDF have direct oversight of the operations of local public housing authorities.

Actions planned during the next year to address the needs to public housing

While the WVHDF does not have jurisdiction over public housing agencies, public housing authorities and other housing and community development agencies that use federal funds are required to obtain a certification that their program plans are consistent with the Consolidated Plan for their jurisdiction. The State Consolidated Plan serves the majority of the state since only a few local jurisdictions develop Consolidated Plan documents. The WVHDF has begun to serve as the lead agency for reviewing housing plan for consistency with the housing component of the State Consolidated Plan. Applicants for federal funds submit their requests for a Certification of Consistency with the Consolidated Plan to the WVHDF prior to submitting their applications to the appropriate federal agency. If the PHA is in "troubled "status in a non-Entitlement area, WVDED may provide technical assistance from the TA CDBG funding.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

There are no current programs to become more involved in management and participation in homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

When a Public Housing Authority is designated as "troubled" in West Virginia, the WVDED will work with the local HUD office and provide technical assistance as needed.

Public housing authorities are an important component of the state affordable rental housing delivery system. The public housing authorities provide subsidized rental housing units and tenant based rental assistance (certificates/vouchers) for low- and moderate-income households throughout the state. However, since local housing authorities are established by units of local government subject to state enabling legislation, neither the State nor the WVHDF have direct oversight of the operations of local

public housing authorities.

Discussion:

Public housing authorities are an important component of the state affordable rental housing delivery system. The public housing authorities provide subsidized rental housing units and tenant based rental assistance (certificates/vouchers) for low- and moderate-income households throughout the state. However, since local housing authorities are established by units of local government subject to state enabling legislation, neither the State nor the WVHDF have direct oversight of the operations of local public housing authorities. Currently, no Public Housing Authorities have applied for the Rental Assistance Demonstration (RAD) program.

AP-65 Homeless and Other Special Needs Activities – 91.320(h)

Introduction

The Department of Economic Development is engaged in interagency planning to expand community-based housing opportunities for people with disabilities who are at risk of, or who are currently living in places such as nursing homes, mental health institutions, personal care homes, facilities for people with developmental disabilities, and other forms of congregate residential settings. This planning activity is also directed toward the needs of the homeless or at risk of homelessness, as they face similar issues when finding affordable housing. These individuals face significant barriers to accessing standard housing in the community such as: a lack of affordable accessible housing; difficulties coordinating community-based supportive services; discrimination by public and private landlords due to disabling conditions; and obstacles resulting from criminal histories and insufficient rental histories, often connected to periods of institutionalization and disability. WV has a number of organizations within its governmental limitations that deal with the state's issues on homelessness and special needs.

In order to maintain adequate flexibility in responding to local needs which may vary across the state, the State will not establish sub-priorities by activity types.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The State through coordination with the four Continuums of Care, have worked in collaboration to provide the most efficient delegation of Emergency Solutions Grant funding resources and not duplicate any other available CoC funding opportunities or activities, and additionally consider any other State and Federal grant program serving the same population. This will also provide for the best allocation of resources where limited or no resources exist within a specific area.

Through this interaction with the Continuums, the State will better assess the needs of the homeless in their regions and incorporate these needs into their own strategic plans, goals and objectives of the CoC and ESG programs. Eventually when the WV Interagency Council on Homelessness is active and operational once more, the Council will also consider these needs when making policy that affects all of the State's homelessness programs.

Data gathered through one-on-one consultations with homeless service providers and the online survey expressed the need to connect unsheltered individuals throughout the state with housing and supportive services.

The WVDED will encourage the use of ESG funds, more specifically the partnering of funding within the

Emergency Shelter and Street Outreach components, to target the unsheltered homeless population throughout our state in getting them connected to these vital services. Through the strategic pairing of these two vital components agencies can best use available resources to target this most vulnerable population and have greater success in providing ESG allowable activities with the end goal of individuals and families being connected to permanent housing and regain stability resulting in a reduction of the unsheltered population and the recidivism rate of return to homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

All activities allowed under the HEARTH Act for emergency shelters are eligible under WV's ESG program. These include rehabilitation/renovation, operational costs, and essential services. Applicants for the funding must provide the need for the required program as part of the application. This may be in the form of information from the annual Point in Time count, average bed night, referrals to other available services or the HMIS information from the previous year. In any given year not more than 60% of the ESG allocation will be given out in grants to these types of shelter and/or street outreach. It is the goal of the ESG program within WV to serve 1,500 individuals with emergency shelter and street outreach services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

WVDED supports the plan to end homelessness from the United States Interagency Council on Homelessness' "Home, Together: The Federal Strategic Plan to Prevent and End Homelessness", with the caveats that the goals must be appropriate and achievable for WV, and that increased need and limited resources may inhibit the State's ability to meet the federal targeted timelines. Attaining these goals requires the cooperation and full commitment of federal, state, local, and private sector organizations:

- To end homelessness among Veterans
- To end chronic homelessness among people with disabilities
- To end homelessness among families with children
- To end homelessness among unaccompanied youth
- To end homelessness among all other individuals

WVDED works closely with each of the four Continuums of Care, ESG and HOPWA funded agencies, and additional state partners, to define and address those barriers which could ultimately result in homelessness for individuals and their families. By definition, these are individuals and families who:

- Face imminent eviction without a secured location where they might transition their families;
- Have difficulty locating available, affordable housing options;
- Are close to being discharged from a medical facility or the criminal justice system without a confirmed residence wherein they might transition or;
- Do not have access to reliable transportation or reside in areas without adequate public transportation resulting in reduced access to available jobs with livable wages;
- Reside in substandard housing conditions (i.e. without sufficient heat, running water or protection from natural elements).

It is agreed that individuals and families living under these circumstances, will experience homelessness without appropriate interventions and supportive services. Case Management plans for these individuals and families to help them overcome barriers to retaining permanent housing included job readiness/self-sufficiency training, job placement and coaching, childcare, transportation subsidy, parenting training and in many cases, counseling and/or treatment for alcohol or substance abuse. In cases where mental or physical disabilities were evident, appropriate connections with mental health services were also included.

Serving as the working body to support the efforts of the U.S. Interagency Council on Homelessness, the four Continuums of Care will serve as the Homeless Steering Committee, which addresses programs and policies to assist the homeless in the State.

As the administrator of the Emergency Solutions Grant Program, WVDED has identified the priority need for more funding and resources to go to Street Outreach and Emergency Shelter as there continues to be an increase in rental and housing funding assistance program availability.

Street Outreach activities will be prioritized with a focus on ending chronic homelessness for individuals and families living in places not meant for human habitation. The end goal of Outreach is to connect them to emergency shelters and utilize them as needed while additional housing provisions are put in place (RRH/HP activities).

The goal for emergency shelter is the average stay be below 30 days in line with HUD's recommendation. The one year plan is to connect 250 individuals or families to housing with the provision of equal access to available resources and equitable treatment to all eligible program participants.

WVDED will continue this priority until such a time that there are no families needing assistance in finding permanent housing. Under ESG, the chronically homeless, veterans, and families with children are also prioritized so as to direct as many resources necessary to these special targeted populations.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly

funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In addition to the previously mentioned WV ESG program priorities, applicants will still be able to request funding and be awarded for housing specific activities such as RRH and HP. With the increase in availability of rapid rehousing funding within CoC funding competitions and other federal and State resources, this provides WVDED the ability to focus primarily on sheltering the unsheltered while connecting them to individualized, specialized supportive services necessary to maintain housing placement. The State goal with prevention funds is to assist 150 households in remaining in housing.

WVDED plans to continue fostering vital partnerships with other State agencies including, but not limited to, the Department of Health and Human Resources, Bureau for Children and Families, the Department of Corrections, and State foster care and placement agencies in forming discharge policies from funded institutions or systems of care, so as to provide a seamless transition from the institution to housing thus keeping the patient, prisoner or child exiting foster care from ever experiencing homelessness by entering the emergency shelter system or finding themselves among the unsheltered population.

Discussion

There are many challenges that exist for the homeless and other special needs populations in West Virginia. In working closely with the four Continuums of Care, current recipients of ESG and HOPWA funding, and other State agencies, WVDED has identified a number of challenges that either prevent an individual from accessing services or make it extremely difficult to do so including a lack of adequate public transportation, lack of affordable childcare, sparse available funding opportunities and the geographic makeup of the State. Plans will continue the existing partnerships and engagement with each of these homeless and special needs stakeholders to come up with viable solutions to these challenges in the hopes that individuals attempting to access services or those existing publicly funded institutions will be connected to housing and other supportive services.

AP-70 HOPWA Goals – 91.320(k)(4)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	75
Tenant-based rental assistance	50
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	7
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	132

AP-75 Barriers to affordable housing – 91.320(i)

Introduction:

The partner agencies (WVDED and WVHDF) have identified several barriers and potential barriers to the creation and availability of affordable housing. We have outlined these barriers in the Market Analysis section of this consolidated plan at MA-40. The state has also developed a long-term strategy for alleviating or eliminating these identified barriers and the state has outlined that in the Strategic Plan section of this plan at SP-55.

Due to continued diminishing funding and limited staff resources states are restricted as to the options available to deal with these types of issues. Therefore, states must leverage resources and create an annual plan of action addressing certain issues that when added together can culminate in achieving the strategic vision for the elimination of the identified barriers. Below we discuss the actions expected to be taken in this coming year that will move us toward achieving that goal.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Community Opposition - The partner agencies will continue to review policies and procedures to identify any issues that have the potential to create an obstacle to the creation or siting of affordable housing. The partner entities will seek out opportunities to provide training to raise awareness on the facts of affordable housing and to alleviate the primarily unfounded fears many have about affordable housing and the benefits it can offer their community and their friends and neighbors.

Cost of Affordable Housing – WVHDF performs a construction cost analysis for all projects requesting HOME and HTF funds. The analysis confirms that costs are reasonable and necessary. In addition, the partner agencies will continue to consult with the homebuilding industry, local governments, and affordable housing advocates in considering the potential impact of state statutes and state and local regulations on the affordability of housing.

Housing Quality - WVHDF will continue to require that all HOME- and HTF-assisted construction projects meet the provisions of the International Building Code, monitor the attainment of public health and safety goals, and confirm the current HUD inspectable standard are met.

Discussion:

The WVDED will continue to work with each of the four Continuums of Care, as well as the Interagency Council on Homelessness, which is a council of government agencies with the responsibility of coordination more effective inter-agency response to end chronic homelessness, as well as public and

private housing providers to continue to improve and expand services to those areas of need.

- The WVDED coordinated all ESG funding decisions with the four CoCs in the State.
- All four CoCs utilize one statewide Homelessness Management Information System.
- All CoCs utilize a coordinated assessment system. The coordinated assessment assures all homeless persons are assessed by a common tool and receive appropriate services based on standards of care.
- West Virginia utilizes a SSI/SSDI Outreach, Access, and Recovery (SOAR) to train front line workers to improve success rates for initial determinations for the Social Security Income (SSI) applications.

AP-85 Other Actions – 91.320(j)

Introduction:

The State currently provides a variety of services to the citizens of the State of West Virginia, some funded by CDBG, HOME, HTF, ESG, and HOPWA with private, State, and other federal funding. In doing so, additional assets are leveraged and used to meet a variety of needs. Below are some of the actions currently performed by the State to meet these needs.

Actions planned to address obstacles to meeting underserved needs

Through ESG and HOPWA funded project sponsors work to identify unmet needs of those they serve and those homeless households as having underserved needs. This includes individuals and families who cannot secure or maintain affordable and safe housing and lack a fixed residence or reside at night in an emergency shelter or other place not meant for human habitation. Numerous homeless sub-populations exist throughout the state and have specific needs that require more intense specialized attention to resolve their homelessness such as mental illness and substance use disorder. These sub-populations include veterans, youth, senior, and disabled individuals.

In addition:

(a) The WVHDF's website offers a link to the Statewide Housing Needs Study, which offers a comprehensive overview of housing in West Virginia. This provides a venue in which developers can assess and recognize underserved housing areas in the state.

(b) The WVHDF's website has multiple locations in which a user can click to request more information about the HOME and HTF programs. Frequently, underserved West Virginians communicate in this manner to inquire about programs to meet their housing needs.

(c) Developers submitting a HOME or HTF application must submit a market analysis that thoroughly examines neighborhood market conditions and realistically demonstrates need for the project for which HOME/HTF funds are being requested.

Actions planned to foster and maintain affordable housing

The State of West Virginia will remove barriers to affordable housing by continuing its program for affordable housing through the HOME and HTF programs.

The WVDED will continue to work with the four Continuums of Care to coordinate state-wide community efforts to broaden partnerships in support of affordable housing; continue participation in the West Virginia Interagency Council on Homelessness; continue to fund emergency shelters, domestic

violence shelters, rapid re-housing and targeted homelessness prevention programs; continue to research a variety of risk factors affecting the ability to provide low to moderate income housing including; housing burden, employment trends, and population.

In addition:

(a) The WVHDF sponsors a HOME & HTF Rental Training (usually conducted annually and when pandemic-related restrictions permit) to provide instruction regarding HOME & HTF compliance requirements. This allows employees of owners/developers of HOME/HTF projects to learn and/or be reminded of HUD regulations for the project's affordability period, which aids in fostering and maintaining affordable housing.

(b) The WVHDF maintains a list serve in order to communicate information related to the HOME and HTF programs and regulations, which aids in fostering and maintaining affordable housing.

(c) The WVHDF is a co-sponsor of the WV Housing Conference, which usually occurs annually each September, when pandemic-related restrictions permit. This conference (approximately 16 hours) allows housing agencies and stakeholders throughout the state to learn about a variety of housing topics, which positively impact the fostering and maintaining affordable housing.

(d) The WVHDF sponsors CHDO and nonprofit agency Advisory Group meetings. These meetings provide forums for attendees to interact with WVHDF HOME/HTF Staff and network to learn of best practices, which aids in fostering and maintaining affordable housing.

Actions planned to reduce lead-based paint hazards

All WVDED and WVHDF administered HUD programs must conform to federal and state lead regulations. This means that all grantees, sub-recipients, project sponsors, developers, or other partners are required to conduct visual lead inspections of any structure where appropriate per program guidelines. Appropriate measures to remove the hazard and re-inspection are required where peeling or chipping paint is observed. More extensive measures are required in the case of a child 72 months or younger testing positive in a specific housing unit. Enacted in 1999, the West Virginia Lead Abatement Law and Rule enables the State to:

- Require certification and license of all lead abatement professionals and contractors;
- Establish certification requirements for lead training providers;
- Require refresher courses for all disciplines;
- Require education/experience pre-requisites for certification examinations;
- Provide enforcement to certify or revoke state licenses;
- Develop protocols for reporting, data collection and processing of certified professionals and lead abatement projects;

- Provide public outreach/education;
- Require notification of lead abatement projects; and
- Provide penalties for violating the State law.

Since implementation of the WV Lead Abatement Law, Chapter 16-35 and the enactment of the Lead Abatement Rule, CSR 64-45, the State's HOME and HTF programs have followed and will continue to follow the policy of abating lead-based paint during rehabilitation or reconstruction of projects identified as having a lead-based paint hazard as efficiently as possible under the regulations. The legal requirements relating to lead-based paint from OSHA, EPA and HUD apply to all buildings, whether the building or transaction is assisted by the West Virginia Housing Development Fund or not.

Actions planned to reduce the number of poverty-level families

The State of West Virginia seeks to help families move out of poverty in ways that promote family self-sufficiency to the highest extent possible. To this end, all ESG and HOPWA program participants are encouraged to engage in case management activities used to specialize their individual housing plans and skill development. It is a priority to assist program participants with finding housing and other services necessary to make progress toward long-term housing sustainability and financial self-sufficiency.

In addition, the WVHDF HOME and HTF programs offer the following programs, which allow qualified families to escape from cost-burdened housing to affordable housing. As a result, there is a reduction of the number of poverty level families.

1. CHDO Rental Program: CHDOs are awarded HOME funds to develop affordable rental units that will be rent restricted in accordance to the Low HOME and High HOME limits.
2. HOME Rental Program: Developers are awarded HOME funds to develop affordable rental units that will be rent restricted in accordance to the Low HOME and High HOME limits.
3. HTF Rental: Developers are awarded HTF funds to develop affordable rental units that will be rent restricted in accordance to the HTF limits.

Actions planned to develop institutional structure

The State has established an institutional structure to address the needs of poverty-level families and homeless persons. The WV Department of Health and Human Resources (WV DHHR) is the primary agency responsible for the delivery of financial services and other services to poverty-level families. WV DHHR operates offices in almost every county of the state and representatives process applications for financial assistance.

The WVDED provides services to homeless persons through an established network of service providers. These service providers include public agencies, quasi-public agencies, non-profit organizations and private contractors. THE WVDED agents and contractors deliver financial assistance

and other services to homeless persons through an established network of service providers. It should be noted that both the WV DHHR service providers and the WVDED service providers often collaborate with non-profit organizations such as Community Action Agencies and Public Housing Authorities to address the needs of poverty-level families and the homeless. The WVDED will continue to work with the CoCs of the state to encourage shelters and organizations receiving ESG funding to be active participants in the administering and governing process.

Additionally, the WVDED collaboratively works with 11 Regional Planning and Development Councils through out the State of West Virginia to implement the CDBG Program. WVDED staff work closely with the RPDCs to provide guidance, technical assistance and training to promote on-going learning and understanding of the CDBG program. In turn, the RPDCs work closely with the CDBG Grantees (Non-entitlement Communities) to ensure all activities and projects are wholly compliant with all HUD requirements.

Actions planned to enhance coordination between public and private housing and social service agencies

Unlike the coordination among homeless service providers, there is less coordination among affordable housing providers to coordinate service delivery. The housing providers primarily work separately with social service agencies and the service providers know the programs and housing offered by each housing agency. One goal is to foster coordination among all affordable housing providers. This coordination would help ensure that the resources of agencies serving low-income community members are used efficiently. It is also foreseen that through participation with the WV Interagency Council on Homelessness (WVICH) and the Annual WV Housing Conference that coordination between public and private housing and service agencies will take place.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.320(k)(1,2,3)

Introduction:

CDBG funds are used to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income. Consistent with this primary objective, not less than 70 percent of the aggregate of the federal Title I assistance distributed under this program design statement shall be used for the support of activities that benefit persons of low and moderate income in non-entitlement areas of West Virginia. As noted in the table, the State will ensure that a minimum of 70 percent of CDBG funds will be used to benefit persons of low and moderate income over a consecutive three-year period. It is anticipated that all funding will be used to benefit persons of low and moderate income; therefore, the 70 percent threshold will be maintained through the Fiscal Year 2022 Annual Action Plan, as well as the period covered by the Five-Year Consolidated Plan, which spans Fiscal Years 2020 through 2024.

CDBG Program Income is minimal and is reported on a fiscal year basis. Program Income that does not exceed $25,000 in a single year is retained by the unit of local government. As a result, program income is not reported in this plan for the State CDBG program. The State has not undertaken a project under the Urgent Need category, although this category could be utilized in circumstances which meet stringent regulations. Additionally, the State CDBG program has not undertaken a Section 108 program and, therefore, reports no proceeds.

All activities which are eligible for federal CDBG funding, under Section 105 of the Federal Housing and Community Development Act of 1974, as amended, are eligible for funding. The State's method of distribution is provided in section AP-30: Annual Action Plan-Method of Distribution. The State's priorities are provided in section SP-25: Strategic Plan-Priority Needs.

WVHDF HOME and HTF Programs anticipate the use of the HUD HOME and HTF awards, estimated Program Incomes, and leveraged funds to successfully implement all aspects of the HOME and HTF Programs. HOME and HTF Program Income is generated by each program. Other descriptions include:

Eligible applicants: Eligible HOME applicants earn up to and including 60% AMI; eligible HTF applicants earn up to and including 30% AMI. Eligible HOME and HTF developers include for profit and nonprofit entities.

Process for soliciting applications: WVHDF will use the Request for Proposals (RFP) process to solicit applications to receive requests for HOME and HTF funds. Developers of affordable multifamily residential rental housing must submit a completed RFP on or prior to the date noted on the website and RFP documents. WVHDF will not limit the beneficiaries or give preferences to any particular segment of the extremely low-, very low-, or low-income population.

Process for funding applications: WVHDF will thoroughly process each RFP. Resulting from limited HOME and HTF funds, RFP processing is competitive, and RFPs will be ranked according to the scoring criteria to determine the projects to be funded with the available HOME and HTF funds.

Where detailed information may be obtained: Developers and applicants receive HOME/HTF information through: (a) network of nonprofits throughout the state; (b) WVHDF website; and (c) public hearings. Developers receive HOME and HTF information through: (a) WVHDF website; (b) information received through the WVHDF HOME/HTF emails; and (c) a variety of meetings that a WVHDF HOME/HTF representative attends (i.e., public hearings, FAHE meetings, and the annual WV Housing Conference).

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.320(k)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.320(k)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Not applicable: no other forms of investment are being used beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   WVHDF does not intend to use HOME funds for homebuyer activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   WVHDF does not intend to use HOME funds for homebuyer activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   There are no plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Emergency Solutions Grant (ESG)
Reference 91.320(k)(3)

1. Include written standards for providing ESG assistance (may include as attachment)

   Subrecipients of ESG must develop and implement standard policies and procedures for the determination and verification of an applicant/family's eligibility for assistance under the Emergency Solutions Grant program. These standards must evidence how subrecipients will prioritize which eligible families and individuals will receive ESG assistance.

   Minimum Standards:

- Consistency with the definition of homeless and at-risk homeless as stated in 24 CFR § 576.2
- The record keeping requirements as stated in 24 CFR § 576.500 (b – e) (HUD regulations)
- Subrecipients are encouraged to give preference to families with children for both Homelessness Prevention and Rapid Re-housing assistance, to the maximum extent feasible, keeping the family units intact.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   Each CoC within the state has a centralized coordinated assessment system that meets HUD requirements and prioritizes individuals based on the VI-SPDAT which assesses and scores individuals in regard to their greatest needs. Each CoC provides a coordinated entry phone line and process which serves as an entry point for the emergency shelter system within the state; though diversion is practiced first to divert those individuals who may find other sources of housing with family or friends, giving those individuals at the greatest risk priority in being connected to available services.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

   The WVDED provides a NOFO to all Continuums of Care and homeless service agencies throughout the state when the application round is open, and organizations are able to begin applying for funds. Additionally the funding opportunity is placed on the agency's website. WVDED accepts applications from any state-recognized registered non-profit that currently serves or plans to serve the homeless population allowing each to decide what their needs are with the ESG program and the amount of funding in which they apply for under the eligible activities they feel are needed within their individual coverage areas. The WVDED then reviews the requests for eligibility and fundability under the ESG program.

The WVDED has an evaluation and scoring process that also takes into consideration information provided by each respective Continuum of Care on the applicant's active participation within the CoC and their ability to administer a grant funded program.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

   The WVDED relies on the inclusion of homeless participation within each Continuum of Care and project sponsor governing board to develop policies and funding decisions that are the most needed by the homeless population.

5. Describe performance standards for evaluating ESG.

The WVDED, like HUD, recognizes that performance standards are key to successful implementation of the Emergency Solutions Grant program. As subrecipients improve their program outcomes through the evaluation of HMIS data and through integration of ESG-funded services into their local Continuum of Care systems, scoring of returning applicants will take into consideration their past performance utilizing the ESG program.

**Performance will also be measured by evidence that the subrecipient has coordinated with the local Continuum of Care (CoC) to ensure that ESG activities are consistent with CoC's strategies and objectives for preventing and ending homelessness. The impact of ESG funds will ultimately be reported by CoCs through Point-in-Time counts and through other data collected by HUD. In addition, subrecipients are to ensure coordination with other local organizations that are planning and carrying out activities related to prevention, rapid re-housing and to link participants to other mainstream resources.*

Housing Trust Fund (HTF)
Reference 24 CFR 91.320(k)(5)

1. How will the grantee distribute its HTF funds? Select all that apply:

☑ Applications submitted by eligible recipients

2. If distributing HTF funds through grants to subgrantees, describe the method for distributing HTF funds through grants to subgrantees and how those funds will be made available to state

agencies and/or units of general local government. If not distributing funds through grants to subgrantees, enter “N/A”.

N/A.

3. If distributing HTF funds by selecting applications submitted by eligible recipients,

a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2). If not distributing funds by selecting applications submitted by eligible recipients, enter “N/A”.

Eligible applicants for HTF funding include nonprofit and for-profit entities and must meet minimum qualifications and demonstrate proficiency as developers and asset managers.

b. Describe the grantee’s application requirements for eligible recipients to apply for HTF funds. If not distributing funds by selecting applications submitted by eligible recipients, enter “N/A”.

1. Will comply with the requirements of the HTF program and that rental units assisted with HTF will comply with HTF requirements;

2. Demonstrate financial capacity to undertake, comply with, and manage the HTF eligible activity;

3. Have experience and capacity to conduct eligible HTF activities by demonstrating ability to own, construct, manage and operate an affordable multifamily residential rental project that includes HTF units;

4. Show familiarity with the requirements of other federal, state, or local housing programs that will be used in conjunction with HTF funds to ensure compliance with all applicable requirements and regulations of such program through demonstrated experience with developing, owning, and managing affordable multifamily residential rental projects; and

5. Demonstrate the ability to understand and manage practices related to leasing to tenant populations at or below 30% AMI, including homeless households or persons with special needs.

c. Describe the selection criteria that the grantee will use to select applications submitted by eligible recipients. If not distributing funds by selecting applications submitted by eligible recipients, enter “N/A”.

In addition to regulations (24 CFR 93) and State application criteria, eligible applicants submitting an application for HTF funding will be reviewed according to the following:

1. The extent to which a proposed project has federal, state, or local project-based rental assistance (up to 25 points available);

2. Demonstrate that the project is financially feasible for the 30-year affordability period (minimum requirement, no points awarded);

3. Gross tenant paid rent (tenant paid rent plus utility allowance) must not exceed HTF Rent Limitations pursuant to 24 CFR 93.302(b) (minimum requirement, no points awarded);

4. Sources and uses of funds are clearly defined (minimum requirement, no points awarded);

5. Financial commitments (for HTF applications also requesting LIHTC, up to 25 points will be awarded for financial commitments);

6. Current market demand in the neighborhood in which the project will be located (minimum requirement, no points awarded);

7. Experience and capacity of applicant as evidenced by previous projects developed in the State (minimum requirement, no points awarded); and

8. Developer (development team) has no outstanding and/or unresolved issues of noncompliance after the end of the correction period as regulated by the State's Asset Management Department (minimum requirement, no points awarded).

When an application is received, it will be reviewed for eligibility, scored, and ranked.

Applications that comply with both the HTF regulations and application requirements will be issued a letter (term sheet, waiting list letter, or denial letter). Applicants receiving a denial letter will not be further considered but should reevaluate the application and apply in response to a future HTF funding round. Applications that are not fully completed and/or received after the submission date will be returned and not further considered.

All projects receiving a term sheet will be subject to credit underwriting and undergo a subsidy layering review to ensure that the financing awarded is no greater than what is needed for financial feasibility. The affordability period for HTF projects will not exceed 30 years, since the WVHDF anticipates projects will require re-capitalization at approximately 30 years.

The State will be responsible for executing contracts.

d. Describe the grantee's required priority for funding based on geographic diversity (as defined by the grantee in the consolidated plan). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

Resulting from the relatively small amount of HTF funds available, the State will limit one HTF award per census tract in the 2022 funding cycle, unless no feasible alternative exists.

e. Describe the grantee's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

While no application points are awarded for this category, since it's a minimum requirement, a review of the developer's capacity, from prior performance records, will include an assessment of the developer's ability to own, construct, manage, and operate an affordable multifamily residential rental project that includes HTF units. Developers who do not have a history of or have demonstrated an inability to own, construct, manage, and operate an affordable multifamily residential rental project that received federal funds will not receive a letter of intent for HTF funds.

f. Describe the grantee's required priority for funding based on the extent to which the rental project has Federal, State, or local project-based rental assistance so that rents are affordable to extremely low-income families. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

For rental housing, the extent to which the project has Federal, State or local project-based rental assistance so rents are affordable to extremely low-income families: For projects receiving HTF:

15 points will be awarded to a property which has property-based rental assistance (e.g. Rural Development, HUD, or applicable public housing authority) for at least 25% but less than 50% of the residential rental units in the property; OR

20 points will be awarded to a property which has property-based rental assistance (e.g. Rural Development, HUD, or applicable public housing authority) for at least 50% but less than 75% of the residential rental units in the property; OR

25 points will be awarded to a property which has property-based rental assistance (e.g. Rural Development, HUD, or applicable public housing authority) for at least 75% of the residential rental

units in the property.

g. Describe the grantee's required priority for funding based on the financial feasibility of the project beyond the required 30-year period. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

Developers whose projects receive HTF funding will execute and record a Declaration of Restrictive Covenants document for a 30-year affordability period. Complying with the 30-year affordability period is a minimum requirement, and no points are awarded for this category.

h. Describe the grantee's required priority for funding based on the merits of the application in meeting the priority housing needs of the grantee (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

Funding includes the projects quality of housing characteristics including:

1. Energy Star Certified Whole-Unit HVAC, up to 15 points awarded

2. Energy Star Certified Appliances and Kitchen Range Hoods, up to 15 points awarded

3. Energy Star Certified Exterior Doors and Windows, up to 15 points awarded

4. Stove Top Fire Suppression or Prevention, up to 15 points awarded

5. Energy Star Certified Light Fixtures, Ceiling Fans, and Bath Exhaust Fans, up to 10 points awarded

6. Energy Star Certified Washer and Dryer, up to 20 points awarded

7. High Speed Internet Access, up to 15 points awarded

i. Describe the grantee's required priority for funding based on the extent to which the application makes use of non-federal funding sources. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

For projects requesting HTF, with or without HOME, application points will be awarded for the federal funds requested in relation to the total project costs.

LEVERAGE–PROPOSED HOME AND/OR HTF FUNDS REQUEST RELATIVE

TO TOTAL HOME and/or HTF PROJECT COSTS EQUALS: (maximum 30 points)

Less than or equal to 20%……..30

Greater than 20% to less than or equal to 40%.....20

Greater than 40% to less than or equal to 60%.....10

Greater than 60% to less than or equal to 100%……00

4. Does the grantee's application require the applicant to include a description of the eligible activities to be conducted with HTF funds? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".

Yes

5. Does the grantee's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".

Yes

6. **Performance Goals and Benchmarks.** The grantee has met the requirement to provide for performance goals and benchmarks against which the grantee will measure its progress, consistent with the grantee's goals established under 24 CFR 91.315(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

Yes

7. **Maximum Per-unit Development Subsidy Amount for Housing Assisted with HTF Funds.** Enter or attach the grantee's maximum per-unit development subsidy limits for housing assisted with HTF funds.

The limits must be adjusted for the number of bedrooms and the geographic location of the project. The limits must also be reasonable and based on actual costs of developing non-luxury housing in the area.

If the grantee will use existing limits developed for other federal programs such as the Low Income Housing Tax Credit (LIHTC) per unit cost limits, HOME's maximum per-unit subsidy amounts, and/or Public Housing Development Cost Limits (TDCs), it must include a description of how the HTF maximum per-unit development subsidy limits were established or a description of how existing limits developed for another program and being adopted for HTF meet the HTF requirements specified above.

The limits must be adjusted for the number of bedrooms and the geographic location of the project. The limits must also be reasonable and based on actual costs of developing non-luxury housing in the area.

If the grantee will use existing limits developed for other federal programs such as the Low Income Housing Tax Credit (LIHTC) per unit cost limits, HOME's maximum per-unit subsidy amounts, and/or Public Housing Development Cost Limits (TDCs), it must include a description of how the HTF maximum per-unit development subsidy limits were established or a description of how existing limits developed for another program and being adopted for HTF meet the HTF requirements specified above.

Please see the attached 2021 Maximum Per Unit Subsidy Limits for the HTF Program, which are identical to the HOME Program as a result of consistent construction costs throughout the state.

8. **Rehabilitation Standards.** The grantee must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The grantee's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The grantee must attach its rehabilitation standards below.

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; Capital Needs Assessments (if applicable); and broadband infrastructure (if applicable).

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

Please see the attached Rehabilitation Standards.

9. **Resale or Recapture Guidelines.** Below, the grantee must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the grantee will not use HTF funds to assist first-time homebuyers, enter "N/A".

N/A.

10. **HTF Affordable Homeownership Limits.** If the grantee intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the grantee will not use HTF funds to assist first-time homebuyers, enter "N/A".

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the grantee must not limit or give preferences to students. The grantee may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303(d)(3) only if such limitation or preference is described in the action plan.

N/A.

12. **Refinancing of Existing Debt.** Enter or attach the grantee's refinancing guidelines below. The guidelines describe the conditions under which the grantee will refinance existing debt. The grantee's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the grantee will not refinance existing debt, enter "N/A."

N/A.

Discussion:

WVDED ensures project sponsors will provide affordable housing and prevent homelessness among persons living with HIV/AIDS and their families. All applicants must demonstrate how their housing or service projects directly serve persons living with HIV/AIDS (PLWHA) and their families and demonstrate how the housing and services provided will improve safe, housing stability for those persons.

Funding decisions are based on a number of factors, including but not limited to, population to be served; the eligibility of described activities; minimum criteria for org. capacity, community or service area need; past or projected project performance; responsiveness to timeliness and information requested; and HMIS performance.

The criteria used to select project sponsors includes the following:

1. All applications must be submitted before the deadline to be considered for review.

2. Incomplete applications will not be scored.

3. All applications that meet the standards outlined above will be scored and evaluated by a review team comprised of WVDED staff.

4. Each question in the narrative is worth 10 total points and will be scored by component.

5. Each appendix is worth 5 points.

6. Budget/Outcome forms are worth 50 points each.

7. Points may be deducted for compliance issues for applicants who have had the grant in the previous years.

8. Only applicants with scores at 70% are eligible for consideration during the award selection process.

The method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations) begins with a request for proposals advertised through the CoC network and posted online. WVDED also maintains a list of over 700 contacts for non-profit agencies it is also distributed to. The RFP will gather information on the number of persons/households they plan to serve, housing plans, housing services, organizational capacity, performance goals, supportive services, and their proposed budget. At the end of the application period, all complete eligible apps are reviewed by a team of WVDED staff, and a risk assessment is performed for each eligible applicant. The risk assessment results are taken into consideration when determining funding decisions and applying possible additional conditions on an award. Additionally, considerations are made during selection as to

the proposed area of program coverage, HOPWA activities offered, and their capacity to manage a grant programmatically and fiscally.

WVDED remains committed to housing concerns for the targeted population of these funds. At least 60 percent of all HOPWA funding is dedicated to housing activities. Also, WVDED does not assign threshold factors for HOPWA. Grants are awarded based upon previous year's spending, a documented need supported by data, and applicant's ability to meet objectives prescribed in federal regulations and funding availability.

The application, selection, and award process for WV HOPWA ensures that subrecipients possess the financial and organizational capacity to address the needs of those experiencing homelessness and at risk of becoming homeless in their service areas. These needs will be addressed through providing a suitable living environment for those living with HIV/AIDS. At least 80 percent of households assisted with HOPWA funding are to remain stably housed after a year. Continued operation of the community residences will stably house up to 7 households per year.

Please note, the U.S. Department of Housing and Urban Development (HUD) Program Year (PY) is 10/1/2022 - 9/30/2023.